General Information

The Oregon Department of Fish and Wildlife is seeking a current ODFW Natural Resource Specialist 2 or higher classification for a Natural Resource Specialist 2 position in Charleston.

To Qualify

You must be a current, regular status employee of the Oregon Department of Fish and Wildlife in a classified or management service position (not temporary) that is at the NRS 2 level or higher to be considered for this opportunity.

Major Duties and Responsibilities

The Assistant District Wildlife Biologist will assist in all related functions in the district that are required to carry out the department’s Wildlife Program. Major duties and responsibilities are to:

- Assist with the timely completion of biological surveys on various species of wildlife within the district. Actual duties are shared with all biologists. Information obtained is used in management decisions (hunting season regulations, habitat manipulation, relocation of animals, identification of other needs). Elk population characteristics from helicopter observations in the early spring. Deer population characteristics from spotlight observations in the winter and spring. Upland bird production estimates from brood observations during the summer. Bandtail pigeon population trends taken from mineral springs during the summer. Other observations throughout the year.

- Determine distribution and relative abundance of wildlife species utilizing a variety of techniques (snow track counts, bait stations, trapping, radio tracking, calling, remote photo stations, interviews with other observers. Collect tissue samples for analysis. Immobilize wildlife in trap using immobilization equipment including firearms. Occasionally use firearms to euthanize injured or dangerous wildlife

- Receive and respond to wildlife damage complaints. Record information on wildlife damage complaints. Evaluate type and severity of damage. Live trap and remove nuisance animals. Design hunting strategies to reduce damage caused by big game. Provide advice to individuals to reduce or solve damage. Enter into cooperative fencing agreements if necessary. Issue haze or kill permits as necessary. Issue special hunting tags to landowners. Immobilize wildlife in trap using immobilization equipment including firearms. Occasionally use firearms to euthanize injured or dangerous wildlife.

- Initiate contacts with private landowners and public land managers to discuss potential habitat improvement projects. Visit with landowners to explore possibility of habitat improvement projects on their property. Contact USFS and BLM personnel to suggest habitat improvement projects.
Review land use proposals from private, county, state, and federal agencies to determine impacts to wildlife habitat. Recommend changes to proposals that minimize reductions in quality and quantity of sensitive and critical habitats. Coordinate response with Habitat Conservation Division. Present findings to appropriate agency. Represent the district and Department at public meetings on the proposals.

Act as a representative of the department at meetings, in the office and in the field. Give oral presentations to school classes, civic groups, and sportsmen/conservation organizations. Provide the media with news and information reports. Conduct oral and written interviews. Respond, by phone and letter, to questions posed by the general public. Conduct hunter interviews to determine hunting pressure, harvest information, illegal activity and hunting conditions.

Manage the district’s volunteer program. Recruit volunteers to assist in district programs. Match volunteers’ abilities and availability to program activities and assign accordingly. Insure that volunteers receive all necessary training and equipment. Ensure that all appropriate forms are filled out and properly recorded. Accurately account for volunteer effort. Encourage participation through official recognition.

Provide information to supervisor, peers, staff and other government agencies on activities within the district. Write weekly report of activities, annual and special reports as requested. Respond informally through telephone or interdepartmental memos to request from other professionals, staff and other agencies.

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**Working Conditions**

- Requires travel by vehicle, air, and foot through isolated, rugged terrain.
- Exposed to all types of weather and road conditions.
- May come into contact with unhappy, confused or contentious individuals at meetings or during wildlife activities.
- Requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day. This includes working at all hours and workdays in excess of eight hours. Work many weekends, holidays and evening, including long and unusual hours.
- This position requires occasional use of a firearm to deliver immobilization drugs and projecting nets for wildlife capture, euthanizing injured or sick wildlife, killing or hazing nuisance animals and birds, collecting animals for research or other studies, and protection from dangerous animals in close quarters. The successful candidate will be subject to an initial criminal history background check with fingerprinting to verify s/he may legally possess a firearm before using a firearm, and will be subject to annual criminal history checks thereafter. Continued employment is contingent upon passing the criminal history background check.

**NOTE:** You must have a valid driver license and an acceptable driving record. The Oregon Department of Fish and Wildlife will check driving records for finalists.
How to Apply

If you are interested in this opportunity, please submit a current application to Barbara Britch in Human Resources (Barbara.j.britch@state.or.us).

Submit an application from the E-Recruit system or an ODFW application found on the ODFW Jobs Page for seasonals at http://www.dfw.state.or.us/hr/seasonal_jobs.asp

Application materials must be submitted to Human Resources by 5:00 p.m. on **THURSDAY, APRIL 9, 2015**. You may fax, if necessary, to (503) 947-6050.

*For further information contact: Tim Walters at: (541)-440-3353 ext. 224*