Temporary Employment Opportunity  
Oregon Department of Fish and Wildlife (ODFW)

**Classification:** Information Systems Specialist 3 - 1 Position (Part- or Full-time)  
(Classification #C3769 – there is no announcement number for this recruitment)

**Salary Range:** $3,474-$3,639 per month,  
(Commensurate with experience; may be higher depending on previous employment in this classification)

**Location:** Salem, Oregon

**Anticipated Duration:** May - November 2015.  *These are estimated dates. Length of term may be shortened or extended depending on hours worked (1,039 hours maximum), project needs, funding, or factors beyond the project’s control.*

**Filing Deadline:** Open until further notice.  Please apply now if you are interested.  This recruitment may close at any time without notice.

**Job Description:**

- Conduct quality assurance review of Oregon Dept. of Transportation, BLM and USFS fish passage barrier data.
- Refine Fish Habitat Distribution data where warranted based on updates to barrier information.
- Synchronize edits with the current National Hydrography Dataset where necessary.
- Provide GIS support to the Willamette Wildlife Mitigation Program including:
  - Create and update Program maps and geodatabases.
  - Develop and maintain a file management structure.
  - Develop data documentation.
- Provide GIS support to the Oregon StreamNet Project including:
  - Conduct geo-referencing on existing and new location data of dams, hatchery facilities, weirs/traps, and other biological sampling locations and implement appropriate QAQC procedures to verify locations.
  - Contact agency biologists to obtain missing data and to rectify errors and discrepancies encountered.
  - Document geo-referencing procedures/processes while working with coordinate datasets and update procedural documents, as needed.
  - Assist with Coastal Cutthroat trout distribution data development.

**Minimum Requirements:** A Bachelor's degree with an emphasis in computer science or geography; OR an Associate degree in computer science or college-level coursework that includes 30 quarter (20 semester) computer science credits AND one year of professional information systems experience in Geographic Information Systems (GIS) including the extensive use of the ArcGIS software suite; OR three years of professional information systems experience in Geographic Information Systems (GIS) including the extensive use of the ArcGIS software suite.

All applicants must have a valid driver license and an acceptable driving record. The Oregon Department of Fish and Wildlife will check driving records for in-state finalists. Out-of-state finalists will be required to present a current driving record for review.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day.

**Preference will be given to applicants with:**

- A high level of proficiency in the use of ArcGIS Desktop 10.x software including editing, linear referencing, map creation and geodatabase design.
Experience with the National Hydrography Dataset, Hydrography Event Management (HEM) toolset
Experience conducting data quality assurance reviews
Experience with ArcGIS Desktop Model Builder or Python scripting language

To Apply:
Email (preferred), fax, or mail a completed Department of Fish and Wildlife Employment Application form:
Oregon Department of Fish and Wildlife
ATTN: Jon Bowers
4034 Fairview Industrial Drive SE
Salem OR 97302
Office: (503) 947-6097
Fax: (503) 947-6202
Jon.K.Bowers@state.or.us

Department of Fish and Wildlife application forms can be obtained from the ODFW's Jobs Page under seasonal jobs at: www.dfw.state.or.us/hr/seasonal_jobs.asp

Within three days of hire, applicants will be required to complete the U.S. Department of Homeland Security's I-9 form confirming authorization to work in the United States. ODFW participates in E-Verify. ODFW is unable to support VISA sponsorships.

If you have a disability and need assistance completing the application form, you may call the ODFW human resources office at (503) 947-6051 between the hours of 8 a.m. and 5:00 p.m., Monday-Friday. Reasonable accommodations for interviews will be provided upon request to individuals with disabilities.

The Oregon Department of Fish and Wildlife is an equal opportunity/affirmative action employer.