



JOB ROTATION OPPORTUNITY

Natural Resource Specialist 2

(Assistant District Fish Biologist)

Gold Beach

General Information

The Oregon Department of Fish and Wildlife is seeking a current ODFW employee with regular status for a job rotation assignment through at least January 15, 2018.

To Qualify

You must be a current, regular status employee of the Oregon Department of Fish and Wildlife in a permanent or limited duration position (not temporary or seasonal) that is expected to continue through at least January 15, 2018 to be considered for this opportunity. You do not need to meet the minimum qualifications of the NRS 2 to be considered for this rotation, you can gain the experience as a developmental opportunity.

Major Duties and Responsibilities

Assist the Rogue Watershed District fisheries biologists in conducting and implementing the fisheries management programs in the district. Specific areas of responsibility include inventory and monitoring of fish populations, habitat protection, harvest management, public relations, planning, and report writing. The assistant receives direct assignments from the district biologists but often works independently on specific projects. The assistant often directs the daily scheduling and assignments of seasonal employees within the district. Major duties and responsibilities are to:

- **Conduct Biological Surveys/Fisheries:** Determines inventory methodology by analyzing advantages and disadvantages of different techniques and reviewing data, literature, and past reports. Determine fish community composition, fish population distribution, fish abundance and trends, and fish production. Describe findings orally or in writing depending upon complexity of survey and make recommendation for population protection and management to district biologist.
- **Protect Fish and Wildlife Habitat:** Determine potential impacts to fish and wildlife resources from the following land management activities: logging, road building, water withdrawals, land use changes, construction, zone changes, agriculture, grazing, and fill and removal activities in streams and wetlands. Coordinate and work with applicants that plan activities in streams, lakes, or wetlands, including agencies and well as private parties. Investigate fish kills and determine total numbers and species killed.
- **Conduct Physical Habitat Surveys:** Determine water temperatures in streams, level of gravel stability and bedload in spawning habitat, fish habitat types and abundance on streams, and water quality on lakes and streams.
- **Prepare Reports and Presentations:** Write monthly, annual and special reports for fisheries activities. Organize and analyze data as necessary for presentation of results. Make presentations of findings to peers, staff, public, and schools.

Working Conditions

- Requires extensive work outdoors on streams, rivers, and upland habitats. Work is performed frequently under extreme weather conditions, often in remote or rugged terrain. Considerable time is spent in cold water in waders or dry suits.
- Requires considerable travel, at times under extreme weather and road conditions.
- This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not

necessarily each day, and does not exceed forty (40) hours in a workweek. Work exceeding 40 hours per week requires prior approval by the supervisor. Many days are longer than eight hours, including evenings and weekends.

- This position requires a Boater Education Card obtained through the Oregon State Marine Board. There are some exceptions to this (e.g., Coast Guard Boat Operator License or commercial fishing license). For further information, access the Web site at www.boatoregon.com. On your application, be sure to indicate in the Certificates & Licenses section if you have a card. If the selected applicant does not possess a card, s/he must obtain it before completion of the trial service period as a condition of continued employment.
- This position has been designated as sensitive in that the incumbent in this position has access to confidential/fiscal-related information. The successful candidate will be subject to an initial criminal history background check with fingerprinting and will be subject to annual criminal history checks thereafter. Continuation in this rotation is contingent upon passing the criminal history background check.
- Must possess a valid Oregon driver license and have an acceptable driving record.

Rotation Conditions

- Approval from the sending supervisor is necessary **before** applying for this job rotation opportunity.
- A job rotation agreement form must be completed and signed.
- Work out of class compensation may be paid depending upon the qualifications of the selected employee.
- Generally, relocation and per diem expenses will not be paid.
- The rotating employee will not change status and will remain in his/her classification and will return to his/her position upon completion of the assignment.
- The employee will remain eligible for promotional opportunities.
- Funding for the selected employee will be provided by Rogue Watershed District while on the rotational assignment.
- Experience gained may be listed in application materials when applying for future positions.
- The assignment may be terminated at any time.

How to Apply

If you are interested in this rotation opportunity, please submit:

- A letter of interest;
- A current ODFW Employment application (or a copy of your online E-Recruit application) or resume; and
- A memo from your supervisor/manager authorizing you to work in this job rotation through January 15, 2018.

Application materials must be submitted to Barbara Britch (barbara.j.britch@state.or.us) in Human Resources by 5:00 p.m. on **THURSDAY, OCTOBER 26, 2017**. You may fax, if necessary, to (503) 947-6050.

Selection Process

Those applicants whose experience most closely meets our needs for this position will be contacted for an interview. The successful applicant must be able to demonstrate strong verbal and written communication skills, and strong organizational skills. Due to the potential of this being a developmental assignment, preference may be given to applicants who clearly demonstrate these skills.

For further information contact: Steve Mazur at 541.247.7605