

Organization Objectives/Goals:

Applicant Requirements – To be considered for selection, applicants must confirm that they meet each requirement by checking the respective box.

Applicant must:

- Provide organization and facilities to conduct a live auction between **December 1, 2017** and **May 31, 2018**.
- Provide cellular phones and staff to accept phone bids for the auction.
- Advertise the auction where feasible, including organization publications.
- Provide up to two ODFW/A&H representatives with a ticket to the fundraising event at the Government per diem rate (currently \$23 for most of Oregon)
- Allow members of the public to access the banquet for the big game tag auction in person or via telephone (free of charge, if so requested).
- Have space available (minimum 8’ table) for ODFW/A&H information exhibit, free of charge.
- Sponsoring organization is a not for profit organization in accordance with IRS statutes 501(c)(3).
- Provide certificate of insurance for the term of agreement showing compliance with:
 - a) Commercial General Liability, with a combined single limit, or the equivalent of \$1,000,000 each occurrence for bodily injury and property damage.
 - b) Worker’s Compensation, as required by ORS 656

Applicant Recommendations – Preference will generally be given to organizations that meet the following criteria. Please check each box that applies:

- Auction proceeds retained by sponsoring organization (up to 10% of sale price) will be spent in a manner that benefits Oregon hunters or Wildlife through access or habitat improvements.
- Sponsoring organization based in the state of Oregon or is a national chapter of an organization with membership in Oregon.
- For deer and elk tags: Applicant will be represented (in person or via telephone) at July A&H Board Meeting.

Additional Evaluation Considerations

Fund Raising Ability

Expected attendance at 2018 auction event (for date of auction only): _____

Has your organization received an Oregon auction tag in the past: Yes No

If so, list the year and sale information below for the five most recent tags:

<u>Year</u>	<u>Auction Tag</u>	<u>Sell Price</u>	<u>Average Price</u> <i>ODFW USE ONLY</i>

Note: If additional space is needed for the following questions, please use a separate sheet and reference question numbers.

1) Describe your organization’s fund raising and live auction experience. Include number of years of experience as a group and specific information about the organization/facilitation of the auction event itself.

2) Describe the specific methods your organization will use to contact individual bidders regarding the auction tag:

Telephone call(s) Follow-up (second) invitation mailings

Individual invitations Flyers

Other methods/additional information:

3) Describe the specific efforts your organization will make to promote, market, and advertise the auction tag:

- | | | |
|--|--|--|
| <input type="checkbox"/> Radio/TV | <input type="checkbox"/> Newsletter | <input type="checkbox"/> Website |
| <input type="checkbox"/> Newspaper/magazine ad | <input type="checkbox"/> Mailings/flyers | <input type="checkbox"/> Sportsman's shows/expos |
| <input type="checkbox"/> Press Release | <input type="checkbox"/> Email | <input type="checkbox"/> Posters |

Other methods/additional information:

4) Describe the opportunities for ODFW/A&H to participate in the promotion and sale of the auction tag both prior to and during the event:

Contributions to Oregon Hunters and Wildlife

5) Quantify your organization's contributions to big game, game birds, or hunter access in Oregon during the previous three years:

Funding Type	Value
Cash Contributions.....	_____
In-kind contributions: <i>volunteer contribution = \$20/hr.</i>	_____
Match Funding: <i>Include all partner cash and in-kind</i>	_____
Total Contribution.....	_____
Total # of Projects.....	_____

6) Describe specific activities tag proceeds retained by your organization would support:

7) Additional information that you would like to be considered (optional):

Application Procedures:

- 1) All applications must be received at address listed below by **June 5, 2017**.
- 2) Deer and Elk auction tag sponsorship will be determined by the Access and Habitat Board during their **July 18, 2017** meeting in Salem. Applicants are encouraged to attend the meeting or call in; contact the A&H Coordinator at number listed below for details.

*The Board will select alternate applicants to sponsor either a deer or elk auction tag if a selected organization is unable to hold an auction event.

- 3) Pronghorn, Rocky Mountain Goat, and Bighorn Sheep auction tag sponsorship will be determined by ODFW staff before **July 14, 2017**; contact Don Whittaker at the number listed below for details.

Scheduling Notes:

- Two tags for the same species will not be auctioned on the same day.
- No three tags will be auctioned on the same day
- ODFW will notify applicants of schedule conflicts within two business days of the application due date. Applicants will have three business days to submit an application for a different auction event (i.e. different chapter), or select an alternate date, if they so choose.

Signature: _____ Date: _____
 Name: _____ Title: _____

For further information on the Oregon Big Game Auction Program or instructions on completing the application contact appropriate ODFW staff listed above.

For Deer and Elk Auction Tags:
 Isaac Sanders
 Access and Habitat Program Coordinator
 4034 Fairview Industrial Dr. SE
 Salem, OR 97302
 Tel: 503-947-6087
 Fax: 503-947-6330
isaac.r.sanders@state.or.us

For Pronghorn and Bighorn Auction Tags:
 Don Whittaker
 Ungulate Coordinator
 4034 Fairview Industrial Dr. SE
 Salem, OR 97302
 Tel: 503-947-6325
 Fax: 503-947-6330
don.whittaker@state.or.us

Applications must be received by June 5, 2017. Please mail, email, or fax to:
 Josephine Davis
 Access and Habitat Program Assistant
 4034 Fairview Industrial Drive SE
 Salem, OR 97302
 Tel: 503-947-6317
 Fax: 503-947-6330
Josephine.m.davis@state.or.us

