



# Memorandum

## Oregon Department of Fish and Wildlife

**Date:** January 11, 2013  
**To:** Commissioners  
**From:** Debbie Colbert, Deputy Director of Administration  
**Subject:** Financial, Budget, and Headquarter Building Updates

### **2012 Director's Transaction Review**

The review of Director Elicker's financial transactions for the period of October 1, 2011 to August 31, 2012 has been completed. The report includes a review of his payroll time records, travel expenses, requests for vacation leave, and the use of exceptional performance leave. Since there are no outstanding issues, it is recommended that the Commission approve the post transaction review.

### **2011-13 Financial Report**

The Commission Financial Report for the 2011-13 biennium as of November 30, 2012 is provided as Attachment 1. Department wide, expenditures are within budgeted projections. Revenues are slightly below projections due in part to the time lag between our completion of contracted work and subsequent billing and reimbursement for those expenditures. Note also that the revenue for "Other Funds – All Other Categories" was adjusted downward by almost \$7 million. This adjustment was due to timing issues and errors made in the transition to new requirements from the Department of Administrative Services (DAS). No other major adjustments are expected following this transition to the new requirements.

### **2013-15 Governor's Budget**

The Governor released the 2013-15 Governor's Budget on November 30, 2012. A summary of the department's recommended budget is provided in Attachment 2.

Statewide, there are proposed reductions in PERS and Administration. For ODFW specifically, programs that were funded this biennium with one-time Pacific Coast Salmon Recovery Funds (PCSRF) in lieu of General Fund (GF) revert back to GF in the Governor's 2013-15 Budget. Similar to past biennia, in 2013-15, there is shifting of conservation and Oregon Plan programs between GF, Lottery Funds (LF), and PCSRF. However, there is no overall reduction in those programs. In 2013-15, the Governor continues the Marine Reserves program shifting it from 100% LF to a mix of GF and LF.

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**Office of the Director**

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The Governor's Budget makes several key investments. The budget includes \$250,000 GF for the department to conduct instream flow studies under the State's Integrated Water Resources Strategy. The Governor also includes a package to implement the Commission's work on Columbia River fisheries using \$2 million GF and \$1.6 million Other Funds (OF) from the sale of Lottery-backed bonds. The Governor will also be supporting a Columbia River endorsement similar to the one that exists in Washington for additional \$1.6 million Other Funds revenue. This investment would be in addition to the \$2 million in Federal Funds limitation (Mitchell Act) for experimental fishing gear requested in the Agency Request Budget (ARB).

Details of the budget will be posted on the department's website as soon as the technical entries pass DAS audit.

### **Headquarters Building Project**

Construction on the headquarters building began the last week of October 2012. Construction is scheduled for completion by July 31, 2013. The department anticipates moving in August 2012. Internal committees are working to implement space, move, and communication plans.

**ODFW Monthly Report for 2011-13 Biennium**  
**January 11, 2013 Commission Meeting**  
**as of November 30, 2012**  
*(in millions)*

Attachment 1

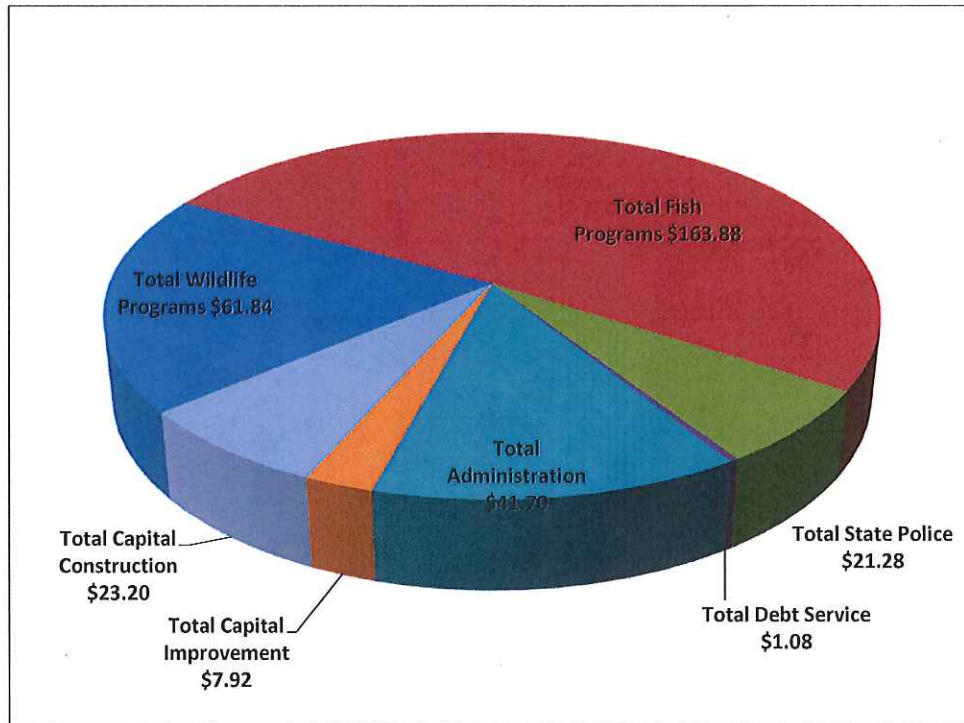
	Legislatively Adopted Budget	Adjustments & E-Boards	Legislatively Approved Budget	Actuals as of 11/30/2012	% of Total Biennium Budget 70.83%
<b>REVENUE</b>					
Beginning Balance	45.51	-	45.51	43.02	
General Fund	7.07	-	7.07	4.47	
Lottery Fund	5.82	-	5.82	6.97	
Other Funds					
Hunter/Angler	102.52	-	102.52	63.35	
Commercial Fisheries Fund	7.52	-	7.52	5.91	
Federal Grants - Indirect	20.38	-	20.38	12.95	
Nonfederal Grants - Direct	1.79	-	1.79	4.29	
All Other Categories	52.94	-	52.94	25.57	
Total Other Funds	<b>185.15</b>	-	<b>185.15</b>	<b>112.07</b>	
Federal Funds	109.79	-	109.79	72.44	
<b>Total Revenue</b>	<b>353.34</b>	-	<b>353.34</b>	<b>238.97</b>	<b>67.63%</b>
<b>EXPENDITURES</b>					
<b>Wildlife</b>					
General Fund	0.79	-	0.79	0.43	
Lottery Fund	1.29	-	1.29	0.54	
Other Funds	38.82	-	38.82	23.19	
Federal Funds	20.94	-	20.94	13.50	
<b>Total Wildlife Programs</b>	<b>61.84</b>	-	<b>61.84</b>	<b>37.66</b>	<b>60.90%</b>
<b>Fish</b>					
General Fund	5.17	(0.29)	4.88	3.45	
Lottery Fund	4.53	-	4.53	2.88	
Other Funds	66.88	0.84	67.72	44.06	
Federal Funds	86.75	-	86.75	59.99	
<b>Total Fish Programs</b>	<b>163.33</b>	<b>0.55</b>	<b>163.88</b>	<b>110.38</b>	<b>67.35%</b>
<b>Administration</b>					
General Fund	0.62	(0.01)	0.61	0.32	
Other Funds	38.98	-	38.98	27.67	
Federal Funds	2.11	-	2.11	1.19	
<b>Total Administration</b>	<b>41.71</b>	<b>(0.01)</b>	<b>41.70</b>	<b>29.18</b>	<b>69.98%</b>
<b>State Police</b>					
Other Funds	21.28	-	21.28	13.85	
<b>Total State Police</b>	<b>21.28</b>	-	<b>21.28</b>	<b>13.85</b>	<b>65.09%</b>
<b>Debt Service</b>					
General Fund	0.34	0.01	0.35	0.24	
Other Funds	0.73	-	0.73	0.00	
<b>Total Debt Service</b>	<b>1.07</b>	<b>0.01</b>	<b>1.08</b>	<b>0.24</b>	<b>22.46%</b>
<b>Capital Improvement</b>					
General Fund	0.14	-	0.14	0.02	
Other Funds	7.71	(0.07)	7.64	3.24	
Federal Funds	0.00	0.14	0.14	0.13	
<b>Total Capital Improvement</b>	<b>7.85</b>	<b>0.07</b>	<b>7.92</b>	<b>3.39</b>	<b>42.82%</b>
<b>Capital Construction</b>					
Other Funds	23.20	-	23.20	4.31	
<b>Total Capital Construction</b>	<b>23.20</b>	-	<b>23.20</b>	<b>4.31</b>	<b>18.59%</b>
<b>Agency-wide</b>					
General Fund	7.06	(0.29)	6.77	4.47	65.98%
Lottery Fund	5.82	-	5.82	3.42	58.78%
Other Funds	197.60	0.77	198.37	116.32	58.64%
Federal Funds	109.80	0.14	109.94	74.81	68.05%
<b>Total Expenditures</b>	<b>320.28</b>	<b>0.62</b>	<b>320.90</b>	<b>199.02</b>	<b>62.02%</b>
<b>ENDING BALANCE</b>	<b>33.06</b>		<b>32.44</b>	<b>39.95</b>	

**Notes**

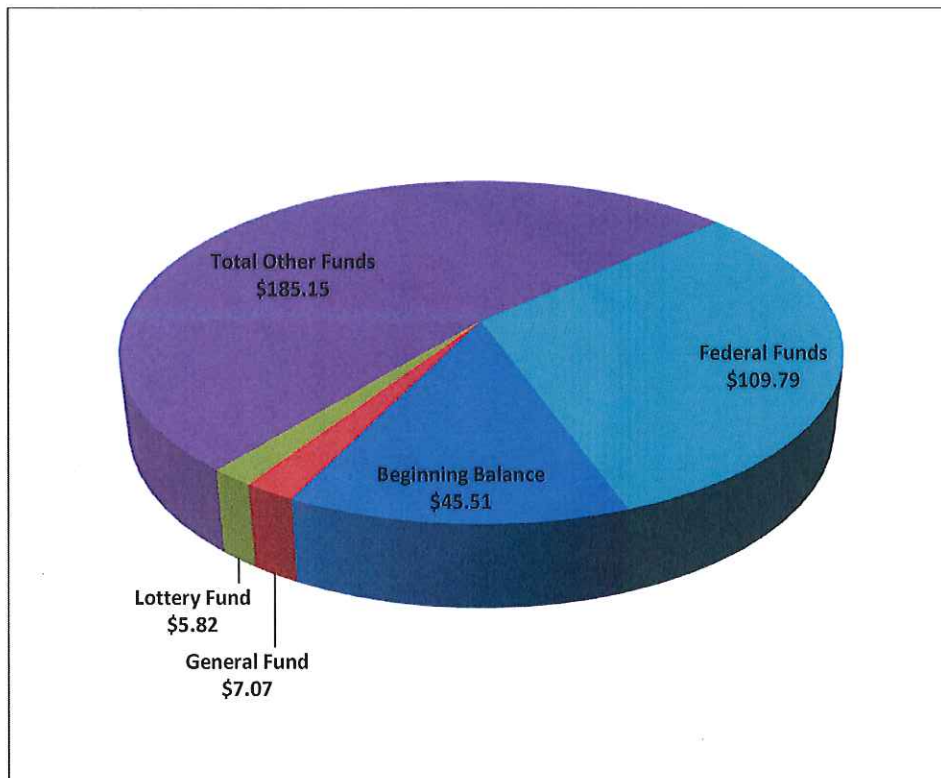
<b>Summary</b>	<b>General Fund</b>	<b>Lottery Fund</b>	<b>Other Funds</b>	<b>Federal Funds</b>	<b>Total Funds</b>
Legislatively Adopted	7.06	5.82	197.60	109.80	<b>320.28</b>
February 2012 Legislative Adjustments	(0.29)	---	(0.03)	0.14	<b>(0.18)</b>
September 2012 Legislative Adjustments	---	---	0.80	---	<b>0.80</b>
<b>Total</b>	<b>6.77</b>	<b>5.82</b>	<b>198.37</b>	<b>109.94</b>	<b>320.90</b>



Oregon Department of Fish and Wildlife  
 2011-13 Legislatively Approved Budget - Revenue  
 As of November 30, 2012 - 353.34 Million



Oregon Department of Fish and Wildlife  
 2011-13 Legislatively Approved Budget - Expenditures  
 As of November 30, 2012 - 320.90 Million



**ODFW Budget Summary  
2013-15 Governor's Budget**

Fund Type	2011-13 Legislatively Adopted Budget	2013-15 Governor's Budget	% Change	Explanation
General Fund (GF)	6,779,844	17,950,899	165	<ul style="list-style-type: none"> <li>• \$1.0M for statewide cost of living, benefits, and inflation adjustments</li> <li>• -\$0.3M for statewide PERS adjustments</li> <li>• \$6.0M shift OF to GF with reversion of PCSRF to GF</li> <li>• \$1.0M shift LF to GF for Corvallis Research, Monitoring, and Evaluation Program</li> <li>• \$0.3M for POP 116 Integrated Water Resources Strategy</li> <li>• \$1.3M for POP 121 Nearshore Marine Resource Management Program</li> <li>• \$2.0M for POP 125 Enhance Off-Channel Area Commercial Fisheries</li> </ul>
Lottery Funds (LF)	5,824,398	5,010,442	-14	<ul style="list-style-type: none"> <li>• -\$0.3M for statewide cost of living, benefits, and inflation adjustments</li> <li>• -\$0.1M for statewide PERS adjustments</li> <li>• -\$0.7M with net shifts of programs between LF, GF, and OF-PCSRF</li> <li>• \$0.2M Lottery Bonds debt service associated with POP 125 Enhance Off-Channel Area Commercial Fisheries</li> </ul>
Other Funds (OF)	197,564,072	158,284,745	-19.9	<ul style="list-style-type: none"> <li>• \$13M for statewide cost of living, benefits, and inflation adjustments</li> <li>• -\$2.1M for statewide PERS adjustments</li> <li>• -\$27.8M phase out of POPs from 2011-13</li> <li>• \$10.5M for POPs that are largely continued from 2011-13</li> <li>• -\$6.0M shift OF to GF with reversion of PCSRF to GF</li> <li>• -\$23.9M Oregon State Police moved from expenditures to transfer out to make budgeting and accounting between agencies more efficient</li> <li>• -\$2.1M due to Restoration &amp; Enhancement revenue shortfall</li> <li>• -\$0.8M based on statewide administrative reductions</li> </ul>
Federal Funds (FF)	109,934,486	127,213,605	15.7	<ul style="list-style-type: none"> <li>• \$0.3M for statewide cost of living, benefits, and inflation adjustments</li> <li>• -\$1.7M for statewide PERS adjustments</li> <li>• -\$7.1M phase out of POPs from 2011-13</li> <li>• \$25.8M POPs continued from 2011-13 and additional federal revenues/contracts</li> </ul>
<b>Total Funds</b>	<b>320,102,800</b>	<b>308,459,691</b>	<b>-3.6</b>	