

Exhibit I:

Licensing Service Fees Rule Update

December 13, 2024



Oregon Department
of Fish and Wildlife



Service Fees (OAR 635-010-0012)

- Current rule requires that the Department charge a \$2.00 shipping and handling fee for the mailing of purchased documents
- Lacks flexibility- Does not allow for charging more or less
- Amount of documents Licensing is asked to mail is low



Proposed Amendment

- Eliminates the \$2 shipping and handling fee for most purchases
- Maintains \$2 fee for the reprinting of hard copy hunting and angling tags, and the mailing of hunt unit maps ordered through the electronic licensing system
- Maintains service fees for landowner preference program, as described in OAR 635, Division 75.
- Provides flexibility to charge fees up to the true cost of shipping for large mailings or other special circumstances



Draft Motion: “I move to approve the amendments to Oregon Administrative Rule 635-010-0012 as set forth in Attachment 3.”



**Oregon Department
of Fish and Wildlife**

