



Oregon Department of Fish & Wildlife

Volunteer Service Description

Title: Shooting Sports Instructor

1. Description of Duties & Activities: As a Shooting Sports Instructor, you will teach participants how to safely operate firearms.

Class Support:

- Assist with ODFW workshops/events.
- Demonstrate safe handling and operation of firearms.
- Help set up/tear down materials and equipment.
- Clean and maintain firearms.
- Manage registration/check-in process.
- Use vehicle to pull ODFW equipment trailer

Class Instruction:

- Teach participants safe handling and operation of firearms.
- Coach participants while shooting.
- Help with supervision of participants and ODFW volunteers.

Other:

- Report your volunteer hours.
- Attend pre-workshop meetings.
- Attend and participate in ODFW Sponsored conference and regional activities such as conferences, trainings, classes.

2. Training Opportunities: TBD

3. Pre-requisites: TBD

4. Preferred Knowledge and Skills:

Experience with:

- Safe use of lawful hunting weapons.

Knowledge of:

- Oregon hunting regulations, license requirements, and on-line resources.
- Shotguns and shotgun ammunition.

Ability to:

- Understand and demonstrate safety protocols.
- Recognize proper fit of long firearm to shooter.
- Observe, correct, and teach proper long firearm mounting techniques.
- Set up targets appropriate for beginning and intermediate shooters.
- Motivate others.
- Communicate effectively.



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5. Physical Demands: Walking, sitting, reaching, repetitive motion, kneeling, reaching out, bending, carrying. Inside/outside, all types of weather conditions, uneven ground. Must be able to lift up to 50lbs. Classroom and field environment.

6. Equipment to be Used: Long rifles, shotguns, black powder guns, long firearm stands, ammunition, firearm cleaning equipment, eye and ear protection, classroom equipment including computer and projector, visual aids, and clay pigeon and rabbit throwers.

7. Restrictions: One-on-one interactions with persons under 18 years of age, elderly persons or persons with disabilities, access personal information or disclosure of confidential information. Activities/duties are limited to only those duties assigned by your ODFW supervisor and those listed on this Volunteer Service Description.

8. Requirements: = completion of these forms and trainings required to be eligible to volunteer

Paperwork:

Conditions of Volunteer Service Form

Policy Review:

Agency Policies Program Policies Acceptable Use of State Information Assets

Training:

Discrimination/Harassment Training (Online version) Discrimination/Harassment Training (Tailgate version)

Background & Driving Records Check:

National Fingerprint-based Background Check Oregon Criminal History Background Check

Fish & Wildlife Violation Check

Driver's Record Check Driver's Record Attestation Copy of Out of State Driver's Record (Host only)

6. Signature: By signing this form, you agree to the duties, restrictions and requirements listed in this Volunteer Service Opportunity.

Volunteer Name Print	Volunteer Signature	Date
ODFW Volunteer Coordinator Signature		Date