



September 12th, 2022
1:00pm – 4:00pm

Oregon Conservation and Recreation Fund
Adversary Committee Meeting

Agenda Item 0: OCRF Updates and Announcements

Agenda Item 1: Review and Approve Meeting Minutes
(July 13th, 2022, and August 1st, 2022)

Draft Motion Templates re: July 13th Minutes

I move to approve the July 13th, 2022, meeting minutes with the continued authority to correct spelling, grammar, and punctuation.

I move to approve the July 13th, 2022, meeting minutes with the addition/correction/ deletion of _____ on page ____, line _____, and continued authority to correct spelling, grammar, and punctuation.

Draft Motion Templates re: August 1st Summary

I move to approve the August 1st, 2022, workshop summary with the continued authority to correct spelling, grammar, and punctuation.

I move to approve the August 1st, 2022, workshop summary with the addition/correction/ deletion of _____ on page ____, line _____, and continued authority to correct spelling, grammar, and punctuation.

Agenda Item 2: Staff and OCRF Chair Updates

Drought Coordination Workshop

Workshop Takeaways:

Several supplemental documents have been attached to workshop summary. These were in direct reference to OCRF member questions.

Continued meetings with ODFW Staff on two key topics that arose during the meeting.

- *Need for focal species and habitats from the OCS for drought funding.*
- *Prioritization of Beaver related projects that could enhance PFA spending.*

Further follow-up on this topic will occur at the OCRF Advisory Board meeting on October 3rd 2022.

Oregon Conservation and Recreation Fund Coordination and Collaboration Workshop
(Drought and Resilience Planning for Oregon – Alignment of Funding and Actions)
August 1, 2022, 1:00pm-4:00pm
Informational only. [View the livestream here on August 1st!](#)

Meeting Materials:
[Possible Agenda \(pdf\)](#)

Goals:
1. Ensure that the Oregon Conservation & Recreation Advisory Committee members are aware of ongoing drought and ecosystem resilience programs being implemented throughout the state, and
2. Facilitate a strategic discussion of how OCRF funds could fill gaps and leverage other programs to best address the impacts of drought on Oregon's fish, wildlife, and their habitats.

Agenda

Time	Item and Objectives	Presenters		
1:00	30 min	00	Welcome and Setting the Stage	ODFW
			Goal: Introductions and background on scope of the workshop <ul style="list-style-type: none">• Round robin of introductions (20min)• Presentation: Drought Funding Package for OCRF and format of workshop to help inform how to best prioritize/focus spend plan for the fund (Presenters: ODFW) (20min)	
1:30	30 min	01	Related Programs, Grants, and Other Funding Sources for Drought and Climate Resilience Planning	ODFW, OWEB
			Goal: Share an overview of grant programs and direct program work (positions, priorities, etc.) related to drought and climate resilience (with focus on habitat restoration, drought package funding, post-fire recovery, private forest accord) <ul style="list-style-type: none">• ODFW and OWEB each have roughly 20min to share info on their funding, programs, and grant opportunities.• Group Q&A with presenters.	
2:30	10 min	02	Break: (10min – includes buffer for late presentations)	
2:40	20 min	03	Opportunities and Gaps in Drought and Climate Resilience Funding	Caitin O'Brien-Feeney, Chris Shirley
			Goals: Incorporation of context of social and human dimension into drought and climate resilience. <ul style="list-style-type: none">• Office of Outdoor Recreation - Governor's Task Force on Outdoor Recreation (presenter: Caitin O'Brien-Feeney)• Climate Change Vulnerability Assessment (presenter: Chris Shirley) each have 10min to discuss their work and related gaps/opportunities.	
3:05	40 min	04	Reflections from OCRF Advisory Committee Members (40min – about 4min per OCRF Member)	ODFW, OWEB, and OCRF Advisory Committee Members
			Goals: Share perspectives of agency staff on gaps in drought and ecosystem resilience efforts that are not covered by the grant programs and direct program work. <ul style="list-style-type: none">• Facilitated discussion with ODFW, OWEB, and OCRF Advisory Committee Members around areas of opportunity (greater alignment) and possible gaps/opportunities based on earlier presentations. Note: OCRF Advisory Committee members will revisit this discussion and make recommendations on use of the OCRF drought funds at the upcoming, in-person strategic planning session.	
3:50	10 min	05	Next Steps and Closing Remarks	

ABDOORN

Watch on YouTube

170 views of the workshop on the YouTube Link - 3 "likes", no comments

August 2022/October 2022 RFP Updates

Request for Proposals (RFP) – Opened August 12th, 2022

1st Informational Session – August 29th, 2022

26 People attended the informal Q/A
(Recording posted on website)

2nd Informational Session – September 19th, 2022

Will be similar format to previous informational

Week of Reminder of grant closure - October 3rd, 2022

Request for Proposals (RFP) – Closes October 7th, 2022

The screenshot shows the Oregon Conservation and Recreation Fund website. The main heading is "The Oregon Conservation and Recreation Fund – Full 2022 Request for Proposals is now open!". Below this, there is a "PROJECT REVIEW TIMELINE - OCRF Fall 2022 Proposal Cycle" with a list of dates and events from August to March 2022. A "FUNDS AVAILABLE" section states that the legislature has appropriated \$4 million to the fund. A "HOW THE COMMITTEE WILL EVALUATE PROPOSALS" section lists criteria such as clarity of proposal, cost efficiency, and inclusivity. There are also sections for "How to Apply" with contact information for two meetings (August 29th and September 19th) and an "APPLY NOW" button.

***No applications have been submitted to date –
LOTS of interested phone calls and emails from possible applicants***

OCRF Advisory Board Seat Vacancies

Currently working with two applicants to have their applications completed by the October 5th, 2022, deadline for appointments under our current Governor.

- Northern Basin and Range
- Columbia Plateau and Blue Mountains

Upcoming Meeting

**** In-person meeting on November 29th from 9am – 5pm ****
(Location - ODFW Salem HQ Commission Room)

Remote Meetings:

- October 3rd 1pm-4pm
- November 7th 1pm-4pm
- December 5th 2pm-3pm *(Shortened meeting to discuss project selection)*

Agenda Item 3: Hike it Baby

Project Presentation– Project Update

Agenda Item 4: OCRF Project Reporting Updates

OCRF Grant Status Update (July 11th 2022)

CYCLE		Total Awards	Active Grants	Closed Grants	Inactive Grants
Round 1	2020	8	1	6	1
Round 2	2020	8	1	7	0
• March	2020	7	3	3	1
• May	2020	6	2	1	1
• June	2020	3	3	0	0
• August	2020	5	4	0	1
Round 3	2021	23	21	1	1
Round 4	2022	27	27	0	0
Special Projects	Various	3	2	1	0
		90	59	26	5

Active Grants: Projects in good standing with current paperwork and funds still available.

Inactive Grants: Projects with paperwork out of date or unsigned, still have funds but unable to spend currently.

OCRF Grant Status Update (September 12th 2022)

CYCLE		Total Awards	Active Grants	Closed Grants	Inactive Grants
Round 1	2020	8	1	7	0
Round 2	2020	8	1	7	0
• March	2020	7	3	4	0
• May	2020	6	0	6	0
• June	2020	3	2	1	0
• August	2020	5	5	0	0
Round 3	2021	23	18	4	1
Round 4	2022	27	27	0	0
Special Projects	Various	3	1	2	0
		90	58	31	1

Active Grants: Projects in good standing with current paperwork and funds still available. **10 projects scheduled to be completed before January 1st 2023.**

Inactive Grants: Projects with paperwork out of date or unsigned, still have funds but unable to spend currently. ((Current inactive project asked for a one-year delay in start))

OCRF Grant Management – Estimated Program Growth

January 2023 ~ 68 Active Grants to Manage

~ 48 past grants (~ 10 grants will close between now and Jan 2023)

~ 20 new grants (as awarded in the Aug 2022/Oct 2022 RFP – grants expire Jan 2025)

June 2023 ~ 79 Active Grants to Manage

~ 59 past grants (~ 9 grants will close between Jan and Jun 2023)

~ 20 new grants (as awarded in the Jan 2023/Mar 2023 RFP – grants expire Jun 2025)

January 2024 ~ 69 Active Grants to Manage

~ 49 past grants (~ 30 grants will close between Jun 2023 and Jan 2024 – including 23 grants from Dec 2021/Feb 2022 RFP)

~ 20 new grants (as awarded in the Aug 2023/Oct 2023 RFP – grants expire Jan 2026)

June 2024 ~ 84 Active Grants to Manage

~ 64 past grants (~ 5 grants will close between Jun 2024 and Jan 2025)

~ 20 new grants (as awarded in the Jan 2023/Mar 2023 RFP – grants expire Jun 2025))

January 2025 ~ 84 Active Grants to Manage

~ 64 past grants (between Jun 2024 and Jan 2025 ~ 20 grants will close from Aug 2022/Oct 2022 RFP)

~ 20 new grants (as awarded in the Aug 2024/Oct 2024 RFP – grants expire Jun 2026)

Expected leveling of growth
in grant program



OCRF Grant Management – Estimated Program Growth

Growth in the OCRF main grant program is expected to peak in **January 2025** at **around 85 Active grants** at any one time.

- Staff recommends not awarding more than 20 grants per cycle moving forward to maintain and stabilize program growth.
- Resources (both staff time and funding levels) can be reassessed in June 2025 at the end of the next biennium – at this time grant volumes can be reassessed .
- Staff recommends adopting edits to the OCRF Expenditure Framework to aid in the efficiency of the grant program administration.

OCRF Grant Management – Expenditure Framework Amendments

Proposed new section to the OCRF Expenditure Framework:

Project Timelines

- *Projects can only request a work period of 2 years or less - unless the applicant receives written approval from the OCRF Program Coordinator prior to a proposal submission for consideration of funding.*
- *Projects can only receive one contract amendment for an extension in the project work period and extensions cannot exceed 1 year past the project contract expiration date.*
- *Applicants cannot postpone acceptance of grants.*

OCRF Grant Management – Expenditure Framework Amendments

Proposed new section to the OCRF Expenditure Framework:

Project Payments

- *Reimbursement payments for projects will only be accepted for 90 days past the expiration of a signed contract. If paperwork is not submitted for work completed within the contract work window within 90 days of contract expiration, then projects funds are forfeit and project reimbursements will no longer be accepted by the Oregon Department of Fish and Wildlife.*
- *Prepayment contracts must be requested by applicants with proposal submission for consideration for funding – the OCRF Program Coordinator will review and will approve requests on a case-by-case basis. The request for prepayment will not impact the projects review process or project final scoring.*
- *Funds received as a prepayment must be expended within 120 days of acceptance by the lead organization and then documented with receipts to the OCRF Program Coordinator in accordance with project contract stipulations and other requirements. If prepayment funds are not spent by the lead organization in the 120-day period, the lead organization must return funds to the Oregon Department of Fish and Wildlife.*

OCRF Grant Management – Expenditure Framework Amendments

Proposed new section to the OCRF Expenditure Framework:

Project Contracting

- *If a project is awarded, the primary contact and/or lead organization must be able to agree to the terms and conditions of the contract as put forward by the Oregon Department of Fish and Wildlife. Although some amendments to contracts maybe possible, contract text and stipulations will NOT be negotiated on a per-case situation unless receiving prior written approval from the OCRF Program Coordinator. It is advised all applicants to review the example contract templates provided on the OCRF granting website for more information prior to proposal submissions.*
- *If a project is awarded, the primary contact and/or lead organization must be able to provide documentation of the required insurance levels that are adequate for the proposed scope of work as determined by the Oregon Department of Fish and Wildlife. Applicants are encouraged to include insurance costs in project budgets.*
- *Grant contract paperwork must be signed within 60 days of initial offer – if final signatures are not provided within 60 days of a primary contact and/or lead organization receiving a contract the grant funding is forfeited.*

Draft Motion Templates re: Expenditure Framework Amendments

I move to amend the Oregon Conservation and Recreation Fund Expenditure Framework to include the sections as written on slides 17, 18, and 19 of the Staff Presentation provided to the OCRF Advisory Committee on September 12th 2022.

OCRF Grant Management – OAR Updates

At the OCRF Advisory Board Meeting on July 13th 2022 the Committee approved staff moving forward with the recommendation to amend OAR 635-098-0060 to strike the following section:

(5) Interested parties must submit proposed projects to the advisory committee not less than 60 days prior to a scheduled meeting.

This recommendation will be presented to the to the ODFW Commission on September 16th 2022.

OCRF Grant Tracking – New System as Part of PFA

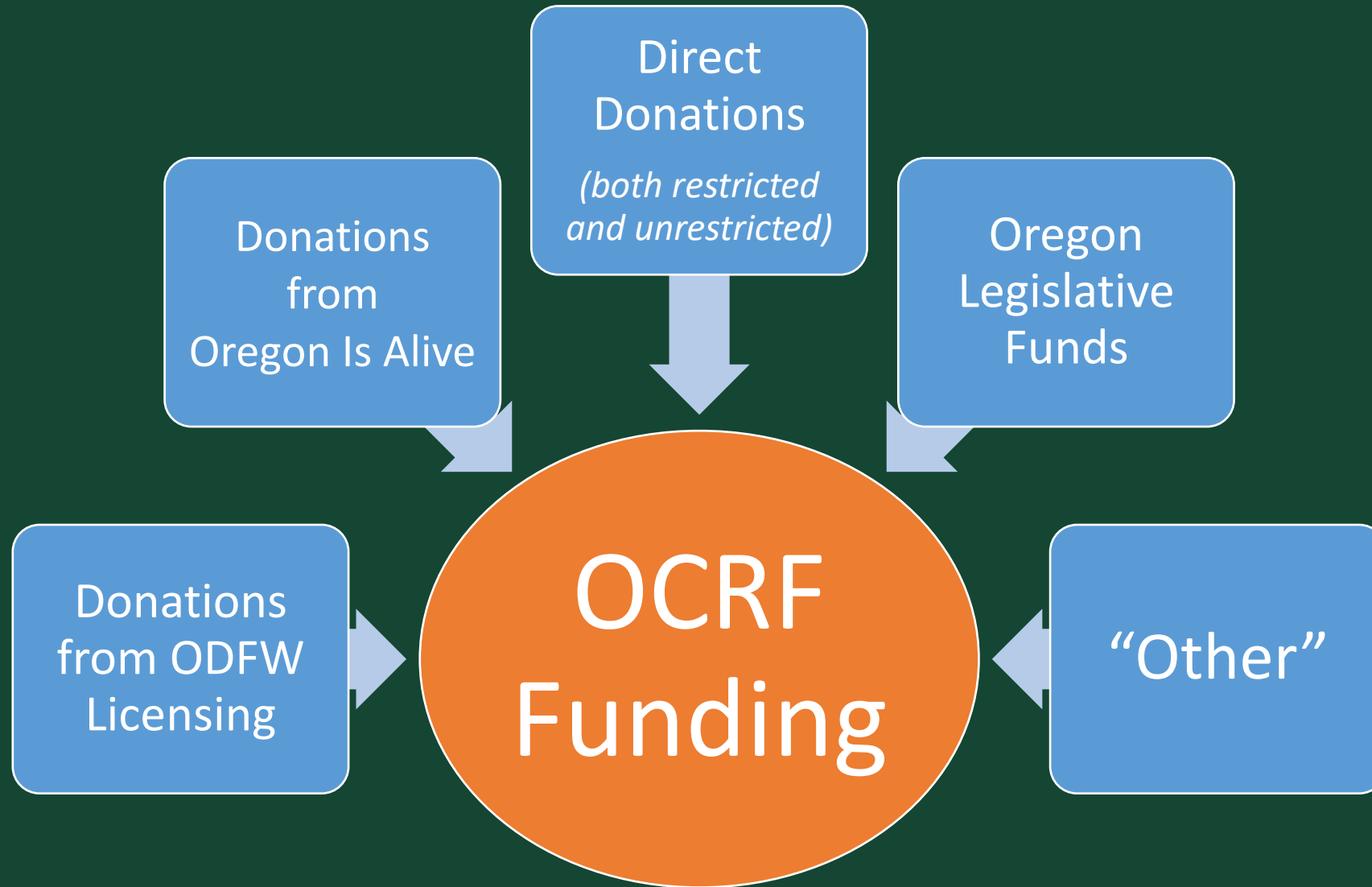
As part of setting up the new Private Forest Accord (PFA) grant, ODFW is scoping the need for a **new online grants system that would include a specific section for the Main OCRF Grants.**

The goals of this grant management system would be to:

- **Stream-line online applications submissions**
(current system uses google forms)
- **Provide a user-friendly tracking system for applicants, reviewers, and grant coordinators**
(current system uses google drive and excel sheets)
- **Incorporate project and program monitoring information**
(no current system in place)

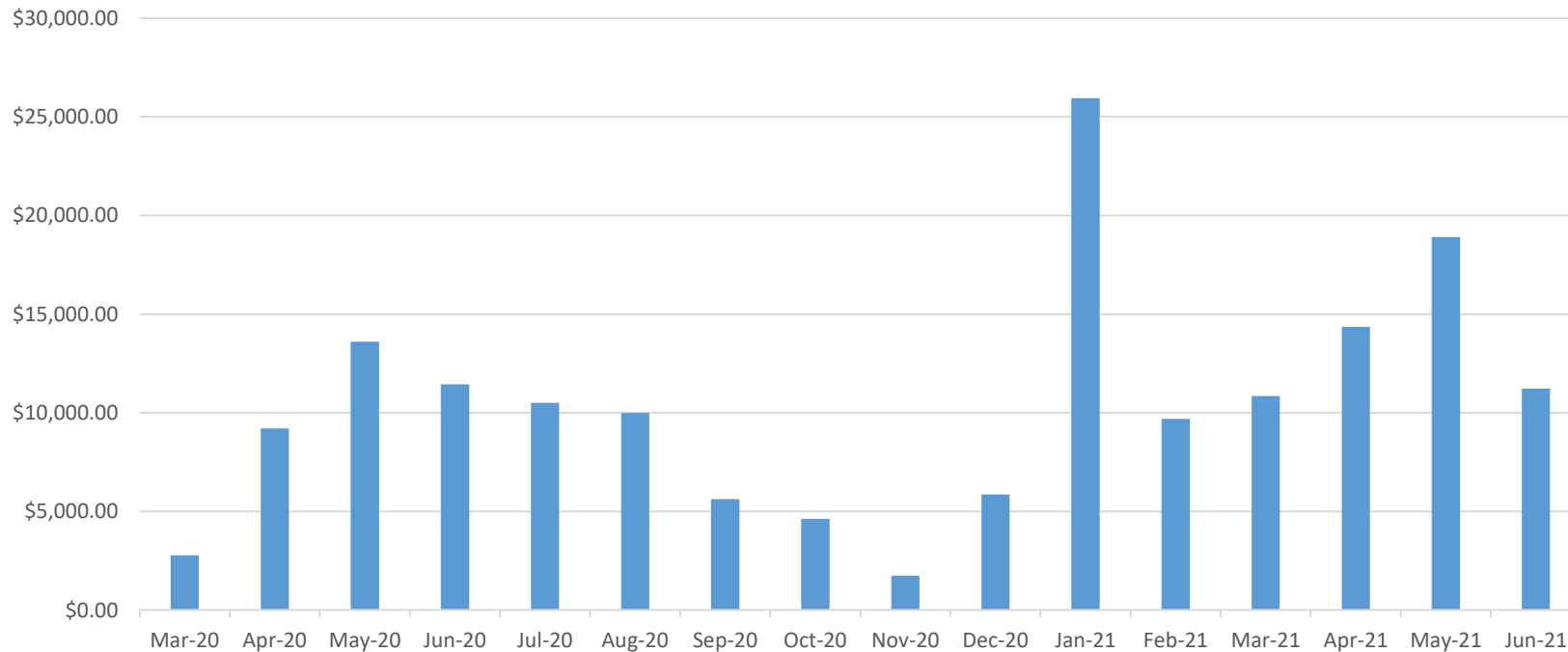
System is expected to be operational by January 2024 and will be paid for out of PFA funds

Agenda Item 5: OCRF Funding Updates



Donations from ODFW Licensing System

Donations through ODFW Electronic Licensing Services
(2019/2021 Biennium)

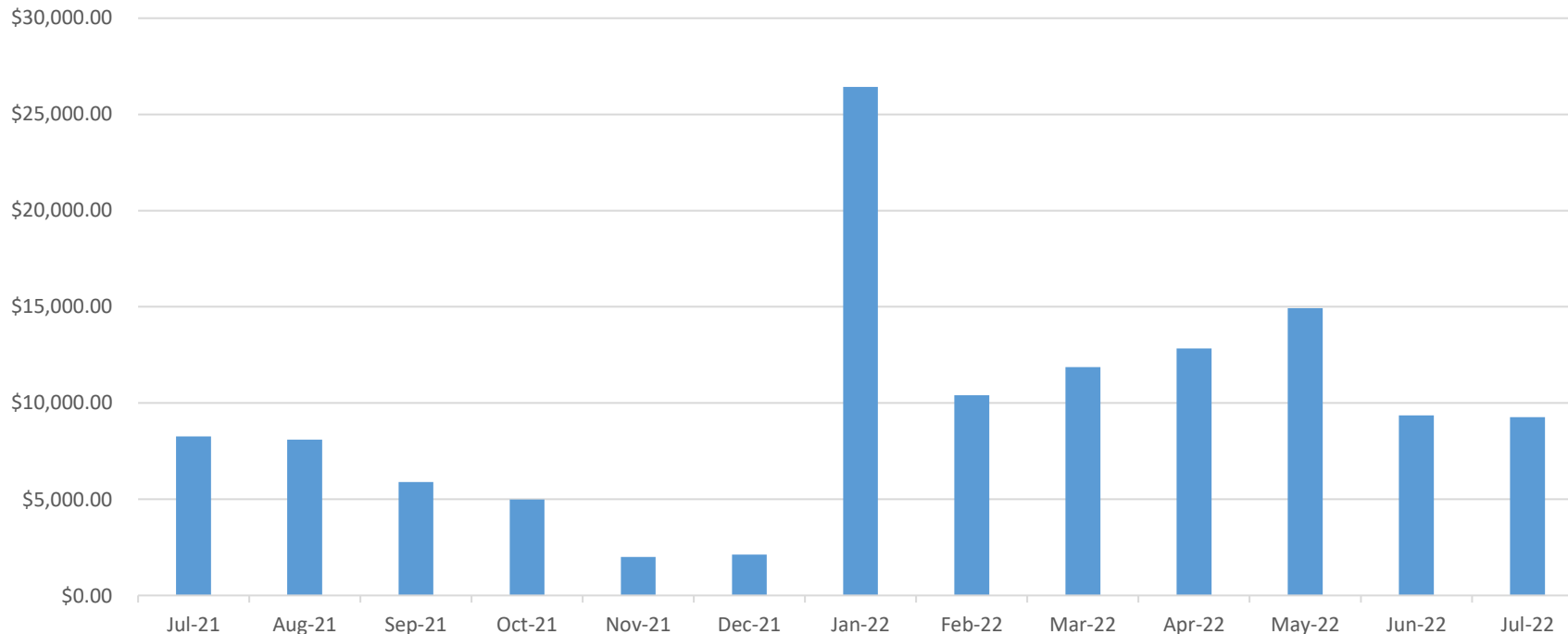


Average Monthly Donations:
\$9,727

Cumulative Donations:
\$233,429

Donations from ODFW Licensing System

Donations through ODFW Electronic Licensing Services
(2021/2023 Biennium)



Average Monthly Donations:
\$9,729

Cumulative Donations:
\$126,478

Biennium will end June 2023

Donations from Oregon is Alive – Outside Accounts



Total in account: \$69,042

Unallocated and unrestricted gifts

From January 2022 – current:

\$2,788 from 16 separate donations

Directed Donations – Unrestricted Various Sources

Unrestricted Donations to ODFW from December 2021 to current= **\$6,311**

(Point of Sales and Directed contributions)

Direct Donations - Restricted large donations

Restricted Donations from November 2021 to current = **\$461,300**

Forest Park Conservancy – Forest Park for all	\$73,000
Forest Park Conservancy – Green Jobs Program	\$100,000
Pomidor Bluff Bridge Project	\$38,300
Oregon Wildlife Foundation - Harborton Feasibility Project	\$35,000
OCRF Special Projects from June 2022 (4 projects in total)	\$75,000
OCRF Coordinator Supplies and Salary	\$90,000
Elaka Alliance	\$50,000

Oregon Legislative Funds

General Fund from July 2021 to current= **\$4,045,000**

TRANSFER FROM GF PER HB5006 <i>(Funds transferred 11/2021)</i>	\$545,000	These funds were released as part of the prior match requirement for the OCRF
TRANSFER FROM GF PER HB5202 (2022)	\$2,500,000	First of two deposits as part of the Drought Relief package
TRANSFER FROM GF PER HB5202	\$1,000,000	ARPA COVID relief funding for outdoor recreation

“Other” Funds

ODFW Accounts

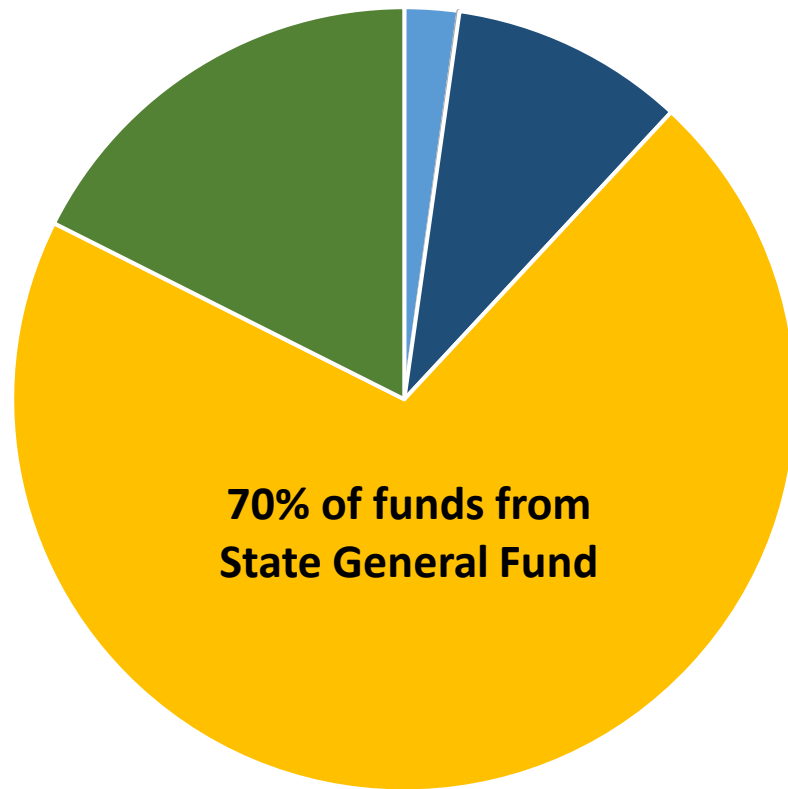
Account Interest from August 2021 to current = **\$9,234**

Oregon Wildlife Foundation - Deposit from Settlement = **\$90,000**

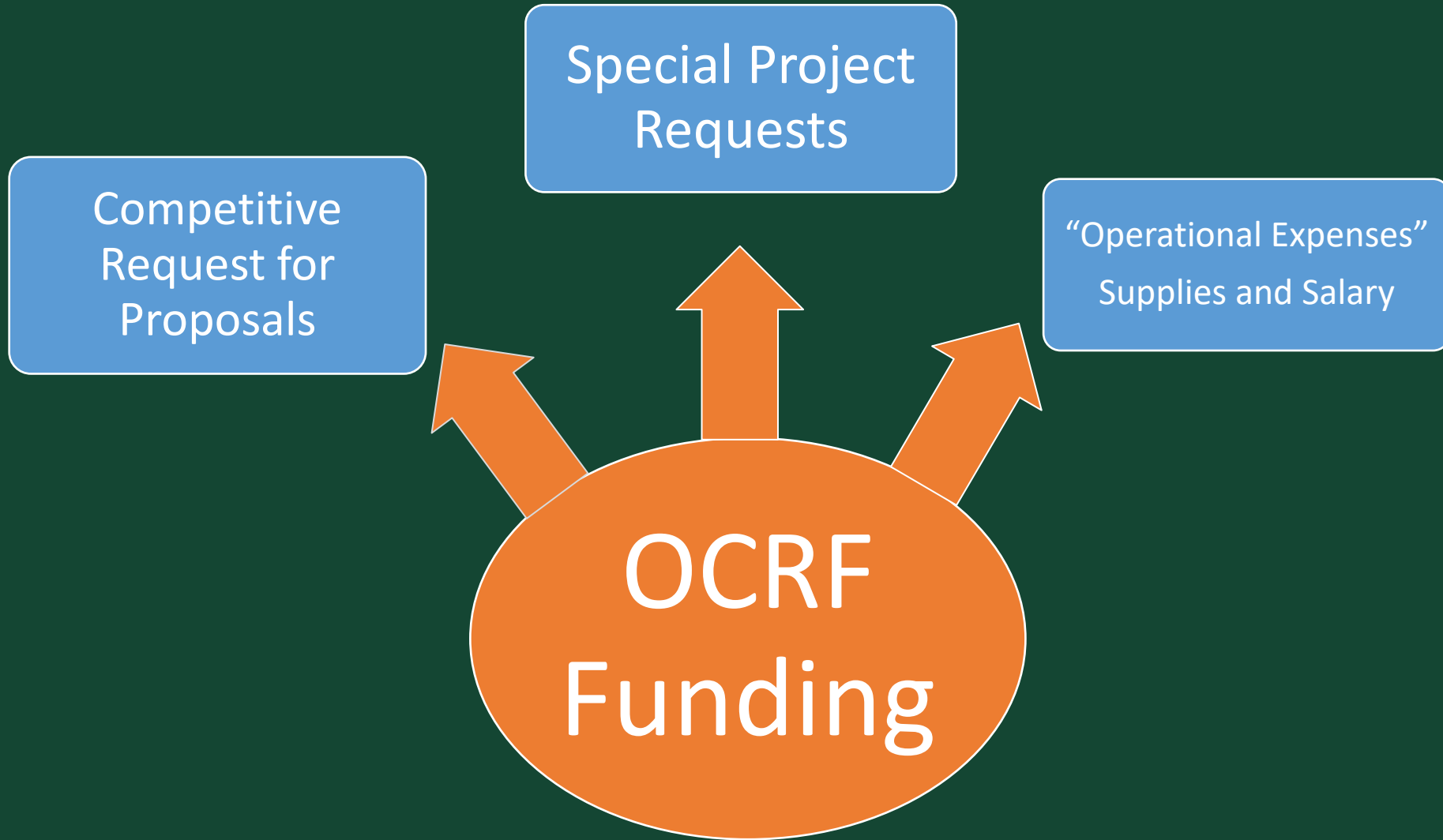
Outside Accounts

Oregon Wildlife Foundation - Settlement Account = **\$910,000**

Summary of Incoming OCRF Funds – July 2021 to current



- Donations from ODFW Licensing (\$126,478)
- Donations from Oregon Is Alive (\$2,788)
- Direct Donations (\$554,611)
- Oregon Legislature (\$4,045,000)
- "Other" (\$1,009,234)



OCRFB Expended Funds – Competitive Grant Cycles

CYCLE		PROJECTS	TOTAL EXPENDITURE
Round 1	2020	8	\$111,956
Round 2	2020	9	\$98,833
• March	2020	7	\$54,971
• May	2020	6	\$55,200
• June	2020	2	\$20,826
• August	2020	5	\$40,000
Round 3	2021	23	\$456,158
Round 4	2022	23	\$1,059,900

Cumulative Expenditures:

\$1,897,844

OCRF Expended Funds – Special Project Grants

Special Project Name	Donations	Full Award Amount
Forest Park Conservancy – Forest Park for all	\$73,000	\$94,900 (preauthorized up to \$300,000)
Forest Park Conservancy – Green Jobs Program	\$100,000	\$130,000 (preauthorized up to \$325,000)
Pomidor Bluff Bridge Project	\$38,300	\$52,000
Oregon Wildlife Foundation - Harborton Feasibility Project	\$35,000	\$45,500
OCRF Special Projects from June 2022 (4 projects in total)	\$75,000	\$97,500
Elaka Alliance	\$50,000	\$65,000
ODFW Drought Communications Project	\$0	\$150,000
<i>Holten Creek Project (2019/2021)</i>	<i>\$30,000</i>	<i>\$30,000</i>
<i>BIPOC Conservation Strategy (2019/2021)</i>	<i>\$120,000</i>	<i>\$156,000</i>

OCRIF Expended Funds – Special Project Grants

Special Project Name	Donations	Full Award Amount
Forest Park Conservancy – Forest Park for all	\$73,000	\$94,900 (preauthorized up to \$300,000)
Forest Park Conservancy – Green Jobs Program	\$100,000	\$130,000 (preauthorized up to \$325,000)
Pomidor Bluff Bridge Project	\$38,300	\$52,000
Oregon Wildlife Foundation - Harborton Feasibility Project	\$35,000	\$45,500
OCRIF Special Projects from June 2022 (4 projects in total)	\$75,000	\$97,500
Elaka Alliance	\$50,000	\$65,000
ODFW Drought Communications Project	\$0	\$150,000

Cumulative Expenditures: \$634,900

OCRIF Allocated Funds – Supplies and Salary

Category	Budgeted Costs
Salary and Other Payroll Expenses (18 months)	\$163,000
Supplies & Services (Laptop, cell phone, etc.)	\$3,500
Travel for Committee Members to one in-person meeting	\$11,000
Food & Beverage for one in-person meeting	\$1,000
Total Budget	\$181,000

This budget includes the \$90,000 in private donation and then was supplemented by the Department

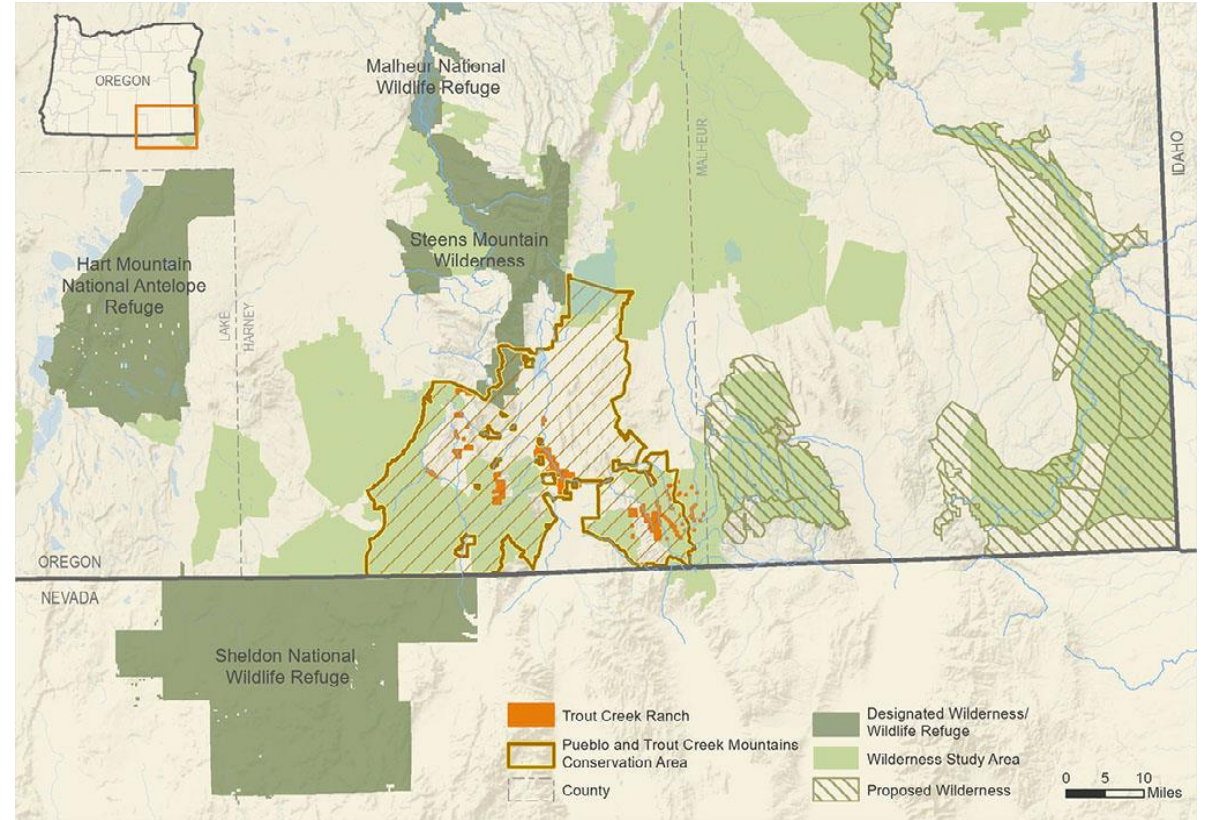
Summary of Available Funding

Account	Available Funds
OCRF “Oregon is Alive” Account	\$69,042
OWF Settlement Account	\$910,000
ODFW Donations and Legislative Funds	\$2,349,008 <i>(\$4,849,008 following second payment of HB5202)</i>

This budget does not include Supplies and Salary costs that are in a separate account from main OCRF Funds

***Agenda Item 6: Special Project Request -
Trout Creek Ranch Land Acquisition***

Special Project Overview



Special Project Objective

The purpose of this project is making a payment toward principle on a loan held by Oregon Desert Land Trust that was obtained to purchase properties collectively known as Trout Creek Ranch and Pueblo Mountains Conservation Areas. Discharging the loan earlier will allow the Grantee to implement habitat restoration actions with their existing funds sooner than originally called for in their 5-year acquisition and restoration plan.

Special Project Funds Breakdown

Grant amount of \$715,000

\$550,000 in private restricted donations

\$165,000 from the Oregon Conservation and Recreation Fund

Draft Motion Templates re: *Trout Creek Ranch* *Special Project*

I move that the Committee approves the expenditure of up to \$715,000 on the Trout Creek Ranch Special Project for the Oregon Desert Land Trust as described in the September 12th, 2022, meeting materials.

Agenda Item 8: Public Comment

Agenda Item 9: OCRF Program Monitoring and Evaluation

Measuring Success

OCRF Expenditure Framework

The Committee recognizes the importance of both short- and long-term monitoring to evaluate project outcomes. Beyond the reporting that will be required by our successful applicants, the committee intends to allocate a minimum of 5% of funds to investigating, monitoring, and reporting on the success of our expenditures on a biennial basis. Both evidence-based and values-based metrics may be considered to measure the impact of our projects.

Agenda Item 10: Meeting Wrap up & Next Steps

Upcoming Actions

- **Evaluation and Monitoring Contract Solicitation**
- **Communications Solicitation**
- **Nature of Oregon Event**
- **Yearly Report – Draft in November meeting**
- **OCRF Spend Plans - 2022/2023 remaining; 2023/2025 full biennium**
- **Portland Harbor Settlement Targeted RFP – TDB Fall 2023**