

## **Proposed New Sections of the OCRF Expenditure Framework**

**Below are new sections that will be considered by the OCRF Advisory Board for addition into the OCRF Expenditure Framework.**

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### ***Project Timelines***

- *Projects can only request a work period of 2 years or less - unless the applicant receives written approval from the OCRF Program Coordinator prior to a proposal submission for consideration of funding.*
- *Projects can only receive one contract amendment for an extension in the project work period and extensions cannot exceed 1 year past the project contract expiration date.*
- *Applicants cannot postpone acceptance of grants.*

### ***Project Payments***

- *Reimbursement payments for projects will only be accepted for 90 days past the expiration of a signed contract. If paperwork is not submitted for work completed within the contract work window within 90 days of contract expiration, then projects funds are forfeit and project reimbursements will no longer be accepted by the Oregon Department of Fish and Wildlife.*
- *Prepayment contracts must be requested by applicants with proposal submission for consideration for funding – the OCRF Program Coordinator will review and will approve requests on a case-by-case basis. The request for prepayment will not impact the projects review process or project final scoring.*
- *Funds received as a prepayment must be expended within 120 days of acceptance by the lead organization and then documented with receipts to the OCRF Program Coordinator in accordance with project contract stipulations and other requirements. If prepayment funds are not spent by the lead organization in the 120-day period, the lead organization must return funds to the Oregon Department of Fish and Wildlife.*

### ***Project Contracting***

- *If a project is awarded, the primary contact and/or lead organization must be able to agree to the terms and conditions of the contract as put forward by the Oregon Department of Fish and Wildlife. Although some amendments to contracts may be possible, contract text and stipulations will NOT be negotiated on a per-case situation unless receiving prior written approval from the OCRF Program Coordinator. It is advised all applicants to review the example contract templates provided on the OCRF granting website for more information prior to proposal submissions.*

- *If a project is awarded, the primary contact and/or lead organization must be able to provide documentation of the required insurance levels that are adequate for the proposed scope of work as determined by the Oregon Department of Fish and Wildlife. Applicants are encouraged to include insurance costs in project budgets.*
- *Grant contract paperwork must be signed within 60 days of initial offer – if final signatures are not provided within 60 days of a primary contact and/or lead organization receiving a contract the grant funding is forfeited.*