

August 7th, 2023

1:00pm – 3:30pm



Oregon Conservation and Recreation Fund
Advisory Committee Meeting

Virtual Meeting



Today's Agenda

Time			Topic and Objectives	Lead
1:00	20 min	00	Call to Order and OCRF Member Updates	Chair Wenner
			Objective 1: Roll call of members. Objective 2: Members provide updates since last meeting.	
1:20	5 min	01	Review and Approve Meeting Minutes	Chair Wenner
			Objective: Review and approve minutes from July 10, 2023. <i>Motion on meeting summaries</i>	
1:25	20 min	02	OCRF Business Items	Reva Gillman and Sarah Reif
			Objective 1: Share next RFP timeline. Objective 2: Provide a preview of proposed administrative rule changes to be discussed in more detail at September and October meetings.	
1:45	40 min	03	Strategic Planning Process	Cheralynn Abbott
			Objective 1: Grounding for this effort and reconnecting with OCRF's original purpose. Objective 2: Share timeline and process for creating OCRF Strategic Plan and answer questions. Objective 3: Gather input from members on their expectations for the strategic planning process.	
2:25	40 min	04	Stakeholder Outreach	Cheralynn Abbott
			Objective: Review the purpose of stakeholder outreach and potential options for engagement and receive direction from committee members.	
3:05	20 min	05	Current State Analysis – Building the Foundation	Cheralynn Abbott
			Objective 1: Share why SWOT/PEST analysis is a useful starting point for strategic planning. Objective 2: Discuss OCRF Strengths and Weaknesses.	
3:25	5 min	06	Public Comment	Reva Gillman
			Objective: Invite members of the public to comment on today's agenda items or strategic priorities for the OCRF.	

Agenda Item 1:

Review and Approve Meeting Minutes

(July 10th 2022)

Draft Motion Templates re: Minutes

I move to approve the July 10th, 2023 meeting minutes with the continued authority to correct spelling, grammar, and punctuation.

I move to approve the July 10th, 2023 meeting minutes with the addition/correction/ deletion of ____ on page ____, line ____, and continued authority to correct spelling, grammar, and punctuation.

Agenda Item 2:
OCRFB Business Items

Proposed Changes to OCRF Oregon Administrative Rules

- Definitions Added
 - Advisory Committee, the Department, the Fund, Agreement, Commission, Partners, Technical Experts
- Remove directed donations, only generalized donations
- Administrative costs added to Expenditures
- Process for Expenditures – Adding to this section
 - To reflect expenditure framework, clarify process for applicants

Proposed Changes to OCRF Oregon Administrative Rules

- Add Regular RFP process
 - clarify process to applicants
 - List program priorities in rule
 - At least one RFP/year in rule
- Add Urgent Grants - aligns with PFA
 - In place of special project language; less restrictive
 - For critical, time-sensitive, high-priority projects
- Add Agreement section
 - grant agreement clarification
 - reimbursement & advanced pay

OCRF 2024 RFP Considerations

- What is the award cap that will make a meaningful difference? 50k or increase to 75k?
- Separate RFP's for drought vs. classic OCRF projects?
- 3.67 M in drought funds
- 463 K in base fund
- Recommend: 20 projects or less total

OCRF RFP Timeline - Winter 2024

Request for Proposals (RFP) – Open January 30th, 2024

Official RFP Guidance made public (remains open for 60 days)

Informational Session – February 20th, 2024

(Recording to be posted on website)

Week of Reminder of grant closure – March 18th, 2024

Request for Proposals (RFP) – Closes March 30th, 2024

Application must be received by 11:59pm

Technical Review Period – April 1st to May 1st, 2024

OCRF Advisory Committee Review Period – May 2nd to May 30th, 2024

OCRF Advisory Committee Recommendations – June 10th, 2024

ODFW Commission Voting – mid June, 2024

Release of funds following contracting process – August 2024

Agenda Item 3:
Strategic Planning Process

Agenda Item 4:
Stakeholder Outreach

Agenda Item 5:

Current State Analysis – Building the Foundation

Agenda Item 5:

OCRF Winter 2023 Grant RFP

Agenda Item 6:
Public Comment

Agenda Item 7:
Meeting Wrap-up

Agenda Item :

Break

(Please be back in 5min)

OCRF Accounting: Budget Status after Winter 2023 RFP

Fund	Original Allocation	Obligated (incl. current RFP)	Remainder
OCRF Base Program (incl. donations, carry fwd)	\$1.8M	\$1.8M	\$463K
2022 Drought Funds (HB 5006; 2021)	\$5M	\$2.33M	\$2.67M
ARPA – Federal (HB 5202, 2022)	\$1M	\$1M	0

Other (held by Oregon Wildlife Foundation): Oregon is Alive ~ \$74,400;