

Spring 2024 OCRF Project Proposal V2

Oregon Department of Fish and Wildlife

Primary Contact and Lead Organization Information

Primary Contact Name*

Character Limit: 200

Primary Contact Phone Number*

Please enter in (xxx) xxx-xxxx format.

Character Limit: 20

Primary Contact Email*

Character Limit: 254

Lead Organization*

Character Limit: 200

Lead Organization Address*

Character Limit: 200

Lead Organization General Email

(if different than Primary Contact Email)

Character Limit: 254

Project Logistics

Project Title*

Character Limit: 100

Project Start Date*

Note: OCRF funding will not be awarded prior to August 1st 2024.

Character Limit: 10

Project End Date*

Note: OCRF funds must be expended prior to January 1st 2027.

Character Limit: 10

Project Location*

Provide the nearest city and the county where project work will be completed, if multiple locations will be used provide them as a bulleted list.

Character Limit: 750

Project Abstract*

Briefly describe project need/impact, location, work, partners, and the outcome/benefit. Include benefit to, if any, Oregon Conservation Strategy Species and/or Opportunity Areas .

Character Limit: 2000

Project Goal Statement

Provide a 2-3 sentence high-level project goal statement including project location, primary goal, impact, and strategy species benefitted (if any).

Example: The project will restore a 20-acre parcel of land in the Umpqua Watershed in partnership with the County by removing invasive plants, resulting in the benefit of additional rearing habitat for (INSERT STRATEGY SPECIES). The project will also engage the local community through volunteer planting of native oak trees that will provide essential coverage for other Oregon Conservation Strategy Species (INSERT STRATEGY SPECIES).

Character Limit: 700

Project Objectives*

Provide a bulleted list of key project tasks and/or actions that will be completed during the project period - please denote objectives funded by OCRF funds compared to objectives funded by other sources.

Character Limit: 3500

Project Deliverables

List any deliverables tied to the project objective(s) above. List all dates as MM/YYYY. It is acceptable to list date ranges. Include the Responsible Party for each deliverable. If hiring a contractor, state that in the table. Include as a separate deliverable when the Final Completion Report will be submitted to ODFW.

A deliverable is any product, report, service, or result of a project. Documentation of deliverables must be provided to ODFW in progress reports as completed.

Examples:

- Objective - Restore 25 acres of floodplain
 - o An example deliverable would be photo monitoring or stream/canopy surveys.
- Objective - Install 4 miles of wildlife-friendly fencing
 - o An example deliverable would be photos of the installed fencing

Objective	Deliverable	Brief Description of Deliverable	Estimated Completion Date (MM/YYYY)	Responsible Party
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Project Measures of Success*

Provide a bulleted list of key project outcomes that will result from the above listed project objectives and what evaluation metric will be used to determine success.

Character Limit: 3500

Anticipated Impact Value*

Provide the number of miles, acres, volunteers engaged, etc. that pertains to your project.

Character Limit: 10

Anticipated Impact Measurement Unit*

Choices

- Miles
- Acres
- Acre Feet
- Number of volunteers engaged
- Other (please explain below)

Anticipated Impact Measurement Unit - Other

If you selected other above, please explain here.

Character Limit: 250

Anticipated Impact Value

Enter the anticipated miles, acres, volunteers engaged, etc.

Character Limit: 10

Project Timeline*

Provide project schedule as a bulleted list that includes the Month/Year when key project objectives/outcomes will be completed by (as well as project evaluation and reporting) - note project timelines can not start prior to August 1st 2024.

Character Limit: 3500

Project Narrative

Project Background*

What is the issue that you are addressing through this project, and why does it matter?

Character Limit: 4500

Project Implementation Plan*

How are project objectives and outcomes going to be accomplished and what tools/methods/actions are going to be used?

Character Limit: 4500

Project Partners*

Provide a list of all committed project partners and what role they will play in the proposed project implementation plan.

Character Limit: 2500

Measures of Outdoor Equity

Key Conservation Issue*

Does your project engage Oregonians in the solution to a key conservation issue or in recreational opportunities?

Choices

Yes

No

Key Conservation Issue / Recreation Description

If you answered yes, provide a brief explanation of what key conservation issues / recreation opportunities are being addressed

Character Limit: 500

Barriers*

Does your project reach out to and engage people who have not participated in the past because of language barriers, financial barriers, access barriers, etc?

Choices

Yes

No

Removing Barriers Description

If you answered yes, please explain. What barriers are being removed and how?

Character Limit: 500

Engagement*

Does your project seek robust engagement with youth or underserved individuals?

Choices

Yes

No

Engaging with youth / underserved individuals description

If you answered yes, please explain.

Character Limit: 500

Gaps in Equitable Access*

Does your project seek to close gaps in equitable access to education and outdoor opportunities?

Choices

Yes

No

Equitable access description

If you answered yes, please briefly explain.

Character Limit: 500

Project Justification*

Who / what is going to benefit from this project and how - please be as specific as possible when describing the types and numbers of communities of plants, animals, and humans impacted by and/or included in the proposed work. This is also the section to elaborate on how / if your project addresses outdoor equity.

Character Limit: 4500

Project Alignment

This information will help the Advisory Committee to evaluate how your project aligns with the purpose and priorities of the Oregon Conservation and Recreation Fund. This information also helps the Advisory Committee ensure that the program funds a diverse mix of conservation and recreation projects.

Geography/Ecoregion*

Consult the Oregon Conservation Strategy Ecoregions. Check all that apply.

<https://oregonconservationstrategy.com/ecoregions/>

Choices

Blue Mountains
Coast Range
Columbia Plateau
East Cascades
Klamath Mountains
Nearshore
Northern Basin & Range
Willamette Valley
West Cascades

Project Classification*

Based on the definitions in the OCRF Expenditure Framework, how would you classify your project?

The definition of **Conservation** is: Improving the health of Oregon’s ecosystems and populations of fish and wildlife species.

The definition of **Recreation** is: Any activity undertaken to enjoy, appreciate, or support fish, wildlife, and their habitats.

Choices

Conservation
Conservation with a Recreation element
Even mix of Conservation and Recreation
Recreation with a Conservation element
Recreation

Project Type*

Check all that apply.

Choices

Monitoring
Research
Restoration
Community Engagement
Education and/or Awareness
Outdoor Access
Other

Other Project Type

If you chose "Other" in the field above, please explain here.

Character Limit: 250

OCRF Program Priorities

- 1. Conservation - Habitat restoration and improving habitat connectivity related to implementing the recommendations in the Oregon Conservation Strategy and evolving**

science.

2. **Conservation - Science, research, and monitoring directly related to implementing the recommendations in the Oregon Conservation Strategy, especially through community science activities.**
3. **Recreation - Opportunities to engage and expand the number and diversity of Oregon’s outdoor users.**
4. **Recreation - Opportunities to introduce Oregonians to wildlife-associated recreation.**
5. **Recreation - Educational materials and opportunities related to responsible recreation, ecology, and wildlife conservation for kids and adults.**
6. **Recreation - Research, planning, or organizational capacity that supports responsible recreational opportunities.**
7. **Recreation - Enhancement or restoration of trails and access to waterways in a way that preserves or enhances sensitive habitat or that resolves impacts related to informal or dispersed recreation in sensitive habitat.**

OCRF Program Priorities*

Using the above list of OCRF Program Priorities, select all of the priorities that your project addresses.

Choices

- 1 - Habitat restoration & improving habitat connectivity
- 2 - Science, research, and monitoring...
- 3 - Opportunities to engage and expand the number and diversity of Oregon’s outdoor users
- 4 - Opportunities to introduce Oregonians to wildlife-associated recreation
- 5 - Educational materials and opportunities related to responsible recreation...
- 6 - Research, planning, or organizational capacity...
- 7 - Enhancement or restoration of trails and access to waterways...

Primary Taxa*

For projects that address a conservation priority, select all the primary taxa that will be affected.

Choices

- Birds
- Mammals
- Fish
- Reptiles
- Amphibians
- Invertebrates

Plants

Project does not address conservation priority taxa

Conservation Opportunity Area*

Does this project involve Conservation Opportunity Areas as defined in the Oregon Conservation Strategy? (consult the Oregon Conservation Strategy for locations of Opportunity Areas)

<https://oregonconservationstrategy.org/conservation-opportunity-areas/>

Choices

Yes

No

COA Detail

List the project COAs if applicable.

Character Limit: 500

Wildlife Priority Strategy Species*

Does this project relate to ODFW's Wildlife Priority Strategy Species List? (consult the Oregon Conservation Strategy for lists of species)

<https://oregonconservationstrategy.org/ocs-strategy-species/>

Choices

Yes

No

Strategy Species Detail

List the Strategy Species if applicable

Character Limit: 500

Key Conservation Issue*

Does this project address a key conservation need identified in the Oregon Conservation Strategy? <https://oregonconservationstrategy.org/key-conservation-issues/>

Choices

Yes

No

Key Conservation Issue Detail

If yes, then describe briefly.

Character Limit: 500

Project Aspects*

Does this project address any aspects of drought and/or wildfire conservation and/or restoration for the State of Oregon?

Choices

Yes

No

Project Budget

Requested Funds from the OCRF*

The maximum allowable project request from the OCRF is \$50,000.

Character Limit: 20

Total Project Cost*

Provide a single value that includes the funds requested by the OCRF and all other funds needed for project completion - regardless of if funds have been raised / awarded at this time.

Character Limit: 20

Total Matching Funds*

Total amount of matching funds that have been secured for this project prior to the submission of this grant.

Enter 0 if none.

Character Limit: 20

Categories of Work*

Please select the categories of work that will be supported by the OCRF funds requested in this proposal.

Choices

Administration / Indirect Costs

Contract Services

Equipment (non-consumable items priced \$1,000 or more per item)

Personnel

Supplies / Materials / Food

Travel

Other (this can include project insurance, etc.)

Categories of Work Breakdown

Category of Work	Amount
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Administration / Indirect Costs	
Contract Services	
Equipment (non-consumable items priced \$1,000 or more per item)	
Personnel	
Supplies / Materials / Food	
Travel	
Other	
TOTAL	

Other Category of Work

Please elaborate on the other categories of work if you entered an amount for "Other" in the table Categories of Work above.

Character Limit: 500

OCRF Requested Funds Breakdown*

Provide a short description and amount of funds that will be allocated to each of the above budget categories - **note that there is a maximum of a 20% cap placed on Administration / Indirect rates.**

Character Limit: 2500

Matching Funds Breakdown

If known, please enter matching amounts here.

Category of Work	Match Amount
-------------------------	---------------------

Administration / Indirect Costs	
Contract Services	
Equipment (non-consumable items priced \$1,000 or more per item)	
Personnel	
Supplies / Materials / Food	
Travel	
Other	

Matching Funds Breakdown*

Provide the amount and source of matching funds and how it will be allocated to each of the above budget categories - note this should only include funds that have already been secured.

Character Limit: 2500

In-Kind Support*

Some project support does not easily translate into monetary values. In-kind can be goods, services, meeting space, volunteer time, etc. (anything other than money). Provide a short description and source of any additional resources that will be used to complete the project.

Character Limit: 2500

Applicant Track Record

Previous Grant Award*

Has the lead organization and / or project primary contact received a previous OCRF grant award?

Choices

Yes

No

Past Partnerships*

Has the lead organization and / or project primary contact partnered with ODFW staff or other regional resource managers, regional educational groups and /or initiatives on past projects?

If so, please provide a brief list of names, affiliations, and email contacts for past partners.

Character Limit: 5000

Work Examples*

Provide examples of past completed work or needed skills that demonstrate the project team can complete currently proposed work.

Character Limit: 4500

Demonstration Materials*

Provide a bulleted list and short description of any online materials that the lead organization and / or primary applicant would consider as demonstration of past related work.

You may upload or link the materials in the fields below.

Character Limit: 10000

Demonstration Material File 1

File Size Limit: 5 MB

Demonstration Material Link 1

Character Limit: 2000

Demonstration Material File 2

File Size Limit: 5 MB

Demonstration Material Link 2

Character Limit: 2000

Demonstration Material File 3

File Size Limit: 5 MB

Demonstration Material Link 3

Character Limit: 2000

Grant Administration Considerations

The below information will aid the Department in developing contracts in the event the proposed project is selected for funding.

Public Entity*

Is the lead organization considered a public entity?

Choices

- Yes
- No

Lead Organization Federal Tax ID Number*

Character Limit: 10

Project Location*

Will the proposed project be conducted on or adjacent to publicly owned land?

Choices

- Yes
- No

Land Owner Detail*

Provide the name of the person(s) or entity(s) that own the land on which the project will be conducted. (This will include restoration sites, camp sites, outdoor education sites, survey sites, construction sites, trail sites, etc.)

Character Limit: 3500

Permits*

Does this project require permits (e.g. collection permits, access permits, transport permits, building permits, land leases, etc.) in order to be accomplished?

Choices

- Yes
- No
- Applicant is unsure if permitting is required.

Permit Status*

Are all required project permits already in place to begin work?

Choices

- Yes
- No
- No permits are required for this project.

Insurance

The Oregon Department of Fish and Wildlife requires that contracts and grant agreements to include base level insurance (Worker's Compensation, General Liability, and Automobile Liability Insurance). Please answer the following questions to aid the Department in assessing project risk if this project is selected for funding.

For additional information on project insurance please refer to the [OCRF Insurance Requirements](#)

Worker's Compensation Insurance*

Does the lead organization currently carry workers compensation insurance?

Choices

Yes

No

General Liability Insurance*

Does the lead organization currently carry commercial general liability insurance?

Choices

Yes

No

Automobile Liability Insurance*

Does the lead organization currently carry automobile liability insurance?

Choices

Yes

No

Insurance Supplement*

Would the lead organization require additional financial support to help supplement the costs of insurance requirements? (note - insurance is a new requirement for the OCRF dependent on project scope, the OCRF Board is dedicated to not having this be a barrier to applicants and will have some additional funds available to subsidize costs. The OCRF Board also encourages applicants to include expected insurance costs in their project budgets)

Choices

Yes - My lead organization will likely need additional funds to supplement insurance costs

No - My lead organization has budgeted insurance costs into our OCRF project funding request

No - My lead organization already carries insurance and will likely not need additional assistance

Advancement*

Would the primary applicant and/or lead organization require an advancement if OCRF funds are awarded?

Choices

Yes

No

COI*

Does the primary applicant and / or the lead organization have a known or perceived Conflict of Interest (COI) associated with the OCRF Advisory Board or the Oregon Department of Fish and Wildlife.

Choices

Yes

No

COI Detail*

Please briefly describe the conflict, if no conflict is declared then type "NA".

Character Limit: 750