

# Oregon Shooting Range Grant Program

## Program Process




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Hunter Education

OREGON DEPARTMENT OF FISH AND WILDLIFE



The background of the slide features a silhouette of a person in a cap pointing towards the right, set against a bright orange and yellow sunset sky. The right side of the slide is a textured, parchment-like surface.

# Summary of Program

- The ODFW shooting range grant program is funded by the Federal-Aid in Wildlife Restoration Act. This federal funding is based on the hunter education Section 10: Shooting Range development and hunter education enhancement.
- ODFW receives federal funding for shooting ranges projects and ODFW allocates a minimum of \$80,000.00 per year for projects.
- The intent of the program is to encourage significant improvements to the ranges that increase public access and increase the safety on ranges.
- Program is managed and administered by the hunter education program.



The background of the slide features a vibrant sunset with orange and red hues. In the foreground, the dark silhouettes of several people are visible, with one person in the center-left pointing their right arm towards the horizon. The overall scene suggests an outdoor activity or a group gathering during the golden hour.

# Eligibility

- Be a non-profit organization
- Provide for some public access, cannot be “member only” and not provide any public access. Examples; providing sight-in days to the public, allow hunter education, and allow public access at certain times.
- Must provide 30% of the cost of project. This can be in the form of volunteer labor, donated labor/supplies, cash, and other non-federal grants.
- Must meet all federal regulatory clearances.





# Ineligible Projects

- Clubhouses
- Employee Residents
- Facilities not essential to operation of range
- Maintenance expenses
- Portable items that do not have a life of 10 years





# Selection Process

- The shooting range development advisory committee meets to determine the selected grants.
- Committee is comprised of representative from: Oregon Department of Fish and Wildlife, National Rifle Association, National Field Archery Association, Oregon Association of Shooting Ranges, Oregon Hunter Education Instructors Association, Oregon Hunters Association, Oregon Bow hunters Association, and the Oregon State Police Wildlife and Fish Division.
- Committee reviews projects and uses ranking criteria in the application.



The background of the slide features a vibrant sunset with orange and red hues. In the foreground, the silhouettes of several people are visible against the bright light. One person in the center is wearing a cap and has their right arm raised, pointing towards the sky. Another person is partially visible to the left, and a third person is on the right, also appearing to be part of the group. The overall scene suggests an outdoor activity or a group gathering during the golden hour.

# Simple rules for Preparing a Shooting Range Grant

1. Determine if your project is eligible, maintenance projects are not allowed.
2. Review grant process and requirements, selected projects require ranges to meet 30% of the total cost of the project.
3. Include the appropriate background information. Fill out application completely.
4. Obey the Three Cs-Concise, Clear, and Complete. The description of the project must be clear and be specific on the what steps are involved with the project. The budget must be complete; estimates from contractors provided.
5. Provide good quality pictures of the project area.
6. Timing- Start early to complete application, ask questions of HE program if unclear about process.





# Time-Line of Projects

1. Applications due by Mid-March
2. Applications reviewed by ODFW and sent to Committee. Done by End of March
3. Committee meets to determine selected projects this happens in April.
4. Letters sent to ranges on the status of projects End of April.
5. ODFW completes required environmental documents for selected projects and sends to USFWS. Done by end of May.
6. USFWS approves projects or notifies ODFW on required environmental actions.
7. ODFW receives funding for grants July 1<sup>st</sup>.
8. ODFW gets approval letter from USFWS; prepares documents for ODFW contracting department. This process takes 30-45 days.
9. Grantees sign contract and can begin project.
10. Depending on the grant cycle and project will have up until September of the next year to complete project; however larger grant projects will be done over 2 year period.



# Summary

- ✓ **Complete application properly**
- ✓ **Be detailed in project; remember that projects that require disturbance of dirt may require additional environmental work to meet federal requirements.**
- ✓ **Program is looking for substantial projects**
- ✓ **Do not wait till the day before to complete application; the application requires extensive information.**
- ✓ **Remember the process takes time to get approval from USFWS.**