



## Fish Restoration & Enhancement Program Board Meeting Minutes

**Date:** November 15, 2013

**Location:** Morgan Creek STEP Hatchery Education Center  
97155 Morgan Creek Lane  
Coos Bay, Oregon 97420

### Current Fish Restoration & Enhancement Program (R&E) Board Members

Board Member
John Alto – Representing Commercial Troll Fisheries
Dixie Boley – Representing Fish Processing Industry
Bob Bumstead – Representing Recreational Fisheries
Jack Glass – Representing Recreational Fisheries

Board Member
Lonnie Johnson – Representing Recreational Fisheries
Greg Silbernagel – Representing the Public
Gary Soderstrom – Representing Gillnet Fisheries

**Members Absent:** None

#### Call to Order

Chair Bob Bumstead called the Restoration and Enhancement (R&E) Program Board meeting to order at 9:00 a.m. and introductions were made.

#### Meeting Agenda Approval

The Board reviewed the proposed meeting agenda.

**Motion:** L. Johnson motioned to approve the agenda as written. D. Boley seconded and the Board approved 7-0.

#### Meeting Minutes Approval

The Board reviewed the July 26, 2013 R&E Board meeting minutes.

**Motion:** D. Boley motioned to approve the July 26, 2013 R&E Board meeting minutes as written. L. Johnson seconded the motion and the board approved 7-0.

#### Administrative Update

Kevin Herkamp, Oregon Department of Fish and Wildlife (ODFW) STEP and R&E Coordinator provided an update on program budget and administrative changes including recent staff changes in Fish Division.

#### Board Elections

K. Herkamp noted that no action had been made for electing the vice chair for 2014. G. Soderstrom motioned to appoint Lonnie Johnson as Chair and John Alto as vice-Chair in 2014. D. Boley seconded the motion and the Board approved 7-0.

#### District Update

Gary Vonderohe, Assistant District Biologist out of Charleston provided an update on past, current, and future Coos/Coquille/Tenmile district activities including several funded by RE. Tom Rumreich (STEP Biologist) discussed need for interpretive information at the Morgan Creek Hatchery facility. Lonnie Johnson asked Gary about the Turn-In Illegal Introductions program (TI3) in regards to increase and expansion of smallmouth bass in the Coquille River.

### **Project Review – Carry Overs**

K. Herkamp presented two projects to the Board for approval to carry over the charges from the 2011-2013 biennium. These projects had been approved but for various reasons a couple charges did not show up until this biennium. The projects were 11-085 for \$1,072 and 11-142 for \$3,901.10.

Motion: G. Silbernagel motioned to approve the carry over charges for 11-085 and 11-142 into this biennium. L. Johnson seconded and the Board approved 7-0.

### **Project Review – Tabled Projects**

#### **13-019 Camp Creek Restoration (Phase 2)**

K. Herkamp informed the board that a previously tabled project was still in limbo. K. Herkamp had contacted the applicant and the applicant has indicated they have recently reapplied to OWEB but do not have any additional information. They will likely reapply for the exact same request next cycle.

Motion: L. Johnson motioned to deny request 13-019 in the amount of \$53,680. G. Soderstrom seconded and the board denied the project 7-0.

### **Project Review – Emergency Request**

The Board decided to hold review of the emergency request from Leaburg Hatchery until later in the meeting to allow anyone representing the applicant time to arrive.

### **Project Review – Project Proposal Presentations**

#### **13-046 Clatskanie River Fish Passage Enhancement**

Margaret Magruder from the Lower Columbia River Watershed Council presented the project.

#### **Questions/Comments from Board:**

G. Soderstrom declared that he had a potential conflict of interest with this Project as he is on board of the watershed council that is undertaking this project.

G. Silbernagel asked why no ODFW fish passage money was being used. Applicant responded that none was available. D. Boley question if the repair was big enough given the beavers. Applicant responded yes. G. Soderstrom noted that these are large barriers and important to replace given the work that is going on in the area, including chum reintroduction. B. Bumstead asked for an explanation of the \$4,000 for administration since the Board is reluctant to cover administrative costs. The applicant explained their efforts are reliant on administrative costs for projects as there is no base budget.

#### **13-047 Town Lake Outlet Structure Engineering Services**

Mike Sinnott and Robert Bradley, of ODFW Tillamook, presented the project.

#### **Questions/Comments from Board:**

B. Bumstead asked what the timeline was. Robert state that with permitting this likely will hopefully occur next summer but it may be later. L. Johnson asked if we the dam will be under stress given that we are moving into the wet time of year. Robert responded that under the road fill is sand and the water is following the path of least resistance. The can control the lake level to minimize the pressure on the road fill. If the fill fails it likely will not result in major impacts. The main concern is fish being released downstream. G. Silbernagel asked if there were water rights for this lake. Robert responded yes and ODFW owns

a good portion of the lake. D. Boley asked if R&E paid for engineering where would the implementation money come from. Robert responded they would need money to fix it and would come to R&E for at least part of the funds. He also stated the county should cover part of the work relating to the road and there should be cost savings if both projects are done together. B. Bumstead noted that if R&E provided funds for engineering they are not obligated to fund the implementation.

### **13-048 Rhoades Pond Clipping Cover**

Dave Morrison, Nestucca Anglers, and Ron Rehn, ODFW Tillamook, presented the project. Ron informed the board that due to the required engineering review the estimate had to be revised to include concrete footings for the structure. This increased the request by \$3,700 to a total of \$11,300.

#### Questions/Comments from Board:

There was a lot of discussion and dissatisfaction with engineering review increasing costs of otherwise viable projects, especially those with prefabricated and pre-engineered designs such as this. There was general discussion on the need for the project. Ron explained that it will not only shelter volunteers on the day of clipping; it will protect the fish during handling and can be used for general storage when not in use.

### **Project Review – Emergency Request** **Leaburg Hatchery Pond 30-32 repair**

The Board had many questions about the proposal and wanted to get more information before deciding to fund this. Questions include:

1. Even if repaired now, when would this be used again? When would fish be put into it and released from it?
2. Would it be more cost effective to replace the ponds?
3. How long will the repairs be good for?
4. Where is this project on the priority list?

Motion: L. Johnson motioned to table this request until more information is provided. J. Glass seconded and the Board tabled the request 7-0.

### **Project Review – Project Recommendations** **13-046 Clatskanie River Fish Passage Enhancement**

Motion: G. Silbernagel motioned to recommend funding for project 13-046 in the amount of \$44,000 as a sport/restoration project. J. Alto seconded the motion and the Board approved 6-0. G. Soderstrom abstained from voting.

### **13-047 Town Lake Outlet Structure Engineering Services**

Motion: L. Johnson motioned to recommend funding for project 13-047 in the amount of \$4,800 as a sport/restoration project. J. Glass seconded the motion and the Board approved 7-0.

### **13-048 Rhoades Pond Clipping Cover**

Motion: G. Soderstrom motioned to recommend funding for project 13-048 in the amount of \$11,300 as a sport/restoration project. L. Johnson seconded the motion and the Board approved 7-0.

### **Public Comment**

Reese Bender stated he appreciated the money R&E has provided for STEP projects including fish food. He stated they could not do what they do without R&E support.

### **Board and Coordinator discussion on process changes and updates**

A half hour R&E overview video from 1991 was shown to the board. K. Herkamp provided an overview of the statutes and rules to the board. K. Herkamp provided an overview of the proposed process changes given the move to one coordinator and upcoming shift to an online grant management system.

Highlights of process discussion and guidance from the board.

- The Board would like to see access to a paper application maintained
- The Board would like to know about any application decisions so they can work with applicant if necessary (incomplete, insufficient, rejected, etc).
- The Board would like to limit the number of projects reviewed per day to around 25 or less. The Board is going to continue to work on a ranking system to aid in funding decisions.

Motion: G. Silbernagel motioned to support the coordinators proposal related to completeness reviews (R&E coordinator review application for completeness within 1 week of deadline; Applicant has 1 week from date of notice to address comments or application deemed incomplete; Completeness review does not include a review of content for sufficiency; Incomplete applications are bumped to the next cycle – notice sent to local Board members of incomplete and rejected). L. Johnson seconded the motion and the Board approved 7-0.

- The Board liked the ideas on the proposed Internal Review Score Sheet but requested that check offs for items like fish passage and engineering review be provided.
- The Board generally supported establishing clear process timelines. Communicating the timeline to applicants is also important.
- The Board is going to look at setting in place a method to prescreen applications and advise applicants on need to attend the meeting based on their project merits.

Motion: L. Johnson motioned that the board will do a trial run of pre-screening applications for the next meeting. Applicants will not be advised. Following the meeting members are to report back to the board on how well prescreening would have worked. The R&E Coordinator needs to send applications to the board at same time they are sent to the Internal Review Team. D. Boley seconded and the board approved 7-0.

### **2014 Meeting Dates and Locations**

The Board approved the following meeting dates and locations for 2014:

March 6-7, 2014 – Salem

June 5-6, 2014 – Bend

October 2-3, 2014 – Tillamook

Motion: L. Johnson motioned to approve the above dates and keep the meeting and tour together as is the current practice. D. Boley seconded and the Board approved 6-1. (Soderstrom)

### **Board Member Reports**

Board members reported on restoration and enhancement activities in their area.

### **Adjourn**

The meeting adjourned at 4:55 p.m.

### **Other Business**

On Saturday Board members visited potential, in-progress, and completed projects in the area.