



Salmon & Trout Enhancement Program Advisory Committee Meeting Minutes

Date: January 29, 2015

Location: Phoenix Inn Suites – Eugene
850 Franklin Blvd
Eugene, Oregon 97403

Current Salmon & Trout Enhancement Program Advisory Committee Members (STAC)

Committee Member	Committee Member
Curtis Bennett – Representing Tenmile, Coos, Coquille	Brian Hudson – Representing Mid-Coast
Richard Bertellotti– Representing North Coast	L. Keith Miller – Representing Upper Rogue
Deborah Yates – Representing Umpqua	James Phelps – Representing Eastern Oregon
<i>Vacant</i> – Representing Eastern Oregon	Tom VanderPlaat – Representing Lower Willamette
Gary Stover – Representing North Coast	Jeff DeVore – Representing Upper Willamette
Ken Range – Representing Lower Rogue	Don Wenzel – Representing Mid Willamette
Lin Howell – Representing Lower Willamette	

Members Absent: Keith Miller

Call to Order & Agenda Approval

Chair Tom VanderPlaat called the January 29, 2015 Salmon and Trout Enhancement Program Advisory Committee (STAC) meeting to order at 9:05 a.m.

Introductions were made. The Board welcomed Gary Stover, new STAC member representing the North Coast STEP District.

The Committee reviewed the January 29, 2015 meeting agenda.

Motion: R. Bertellotti motioned to approve the January 29, 2015, STAC meeting agenda as written. The motion was seconded and approved by the Committee 9-0.

Approval of Meeting Minutes

The Committee reviewed the October 2, 2014, STAC meeting minutes. One correction made.

Motion: R. Bertellotti motioned to approve the October 2, 2014, meeting minutes. The motion was seconded and approved by the Committee 9-0.

STAC Mini-Grant Application Review

Kevin Herkamp, ODFW STEP Coordinator provided an update to the request for additional Mini-Grant funding through the R&E Program (Fisheries Restoration & Enhancement Program). The request for additional funds was denied by the R&E Board at the October 2014 meeting.

Mini-Grant 13-29 Fish Friendly Plants – North Coast Landscape Workshop

The Committee expressed concern with the request for project management and administration funding. The group also discussed their preference for ‘on the ground’ work directly related to STEP. The application does not identify the relationship to STEP.

Motion: L. Howell motioned to deny funding for Mini-Grant 13-29. The motion was seconded and the project was denied by the Committee 11-0.

Mini-Grant 13-30 Watershed Council Volunteer Streamworks Supplies

Brian Hudson researched the cost of waders and determined that inexpensive waders are not worth the cost – a good pair is at least \$80. Waders are a good investment – it allows that “hands on” experience.

Motion: B. Hudson motioned to approve Mini-Grant 13-30 in the amount of \$900. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-31 Rhoades Pond Restoration Project

The Committee discussed if the meters were good to use with volunteers. Most members agreed that some models are simpler to use.

Motion: R. Bertellotti motioned to approve Mini-Grant 13-31 in the amount of \$1,153. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-32 Battle Lake Backpack Stocking Program

The original application submitted has been modified. An updated application has been distributed – the amount requested has been reduced to \$800.

Motion: J. Phelps motioned to approve Mini-Grant 13-32 in the amount of \$800. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-33 Watershed Council Riparian Restoration

A concern was raised with purchasing equipment without being tied to an actual project.

Motion: K. Range motioned to deny Mini-Grant 13-33. The motion was seconded and the project was denied by the Committee 11-0.

Mini-Grant 13-36 Automatic Fish Feeder for Eel Lake Net Pen

Weather conditions are a concern for volunteers – sometimes difficult getting out to the pens. The project has been ongoing for the last 12 years.

Motion: D. Yates motioned to approve Mini-Grant 13-36 in the amount of \$940. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-37 Ames Creek Wildlife & Habitat Interpretive Sign

A lot of work has been completed in this area which is located in the City of Sweet Home's Sankey Park. The goal is to have steelhead and trout return to the Creek and educating residents. The interpretive sign portion of the project was initiated by the Sweet Home High School Youth Watershed Council. Installation of the sign will be performed by the Sweet Home High School Youth Watershed Council, City of Sweet Home parks staff and community volunteers.

Motion: J. DeVore motioned to approve Mini-Grant 13-37 in the amount of \$450 – condition that Karen Hans reviews the design and it includes the STEP logo (ODFW staff was given authority to approve an additional \$300 if funding is available). The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-38 Incubator & Boot Building Repairs Millicoma Interpretive Center

The applicant is requesting to withdraw Mini-Grant 13-22 (which was approved by STAC). These buildings are not being used currently by kids – total need for repairs.

Motion: R. Bertellotti motioned to approve Mini-Grant 13-38 in the amount of \$2,000. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-39 Waterline Replacement Letz Creek STEP Hatchery

Ken Johnson, Emerald Empire ANWS provided pictures of the site along Letz Creek. A significant amount of damage was caused by ice and wind. The repairs have been completed due to the time sensitivity. Water is up and running again. This request would be a reimbursement. The group is spawning in the next week – troughs are full of water and running.

The Committee commended the group on the amount of volunteer effort put into this project. The project is moving in the right direction.

Motion: D. Wenzel motioned to approve Mini-Grant 13-39 in the amount of \$2,000. The motion was seconded and approved by the Committee 11-0.

Mini-Grant 13-40 Angling & Aquatic Education Trailer Shelving

When the trailers were originally distributed this one was lacking shelving. Once these shelves are installed a schematic of the trailer will be created to assist in items being returned to the correct location for the next user.

Motion: J. DeVore motioned to approve Mini-Grant 13-40 in the amount of \$300. The motion was seconded and approved by the Committee 11-0.

Volunteer Recognition

The following individuals were recognized for their contributions furthering the mission of STEP.

- Chris Bell
- Justin Demeter

Administrative Updates & General Business

- Education Program – An update of the work being completed by the STEP Education Committee was provided. The group includes a representative from Western Oregon University to assist in relating the materials to educational standards. The group will meet again in March. Kevin Herkamp will distribute an updated list of the Committee's goals.
- R&E Delegate – the Committee discussed the idea of having a STAC representative to attend R&E meetings. It was agreed that the local STAC representative would attend meetings in their area. If the local isn't available then an alternate would be chosen. This could assist in strengthening the relationship between the two groups.

- Budget Update – Kevin Herkamp provided an overview of the 2015-2017 proposed program budget (funded through R&E).
Motion: D. Yates motioned to support the proposed program budget. The motion was seconded unanimously and the proposed budget will be presented to the R&E Board for Approval.
- Fish Division Leadership has requested the various programs to identify measurable goals to accomplish in the next two-years. K. Herkamp would like two tangible projects/outcomes from R&E and STEP. The group agreed that volunteer recruitment/retention along and education program improvements would be their goals.
- Annual Report – The STEP Annual Report will be presented to the ODFW Commission on March 6, 2015. Please forward photos to Kevin if you have any.
- Dave Liscia Volunteer Award – a group was identified to work on this (Bennett, Range, Yates)
- Program Publicity contract – Four bids were received. The first goal will be to create a communication plan. Brian Hudson and Jeff DeVore volunteered to assist with the review.

Public Comment

No public comment at this time.

Adjourn

Meeting adjourned at 5:00 p.m.

Friday January 30, 2015 – Field Tour

8:00 a.m. – Noon

Joint STEP Advisory Committee (STAC) and R&E Board District Tour

Tour of Turtle Flats restoration project and Jessen Pond