



# Salmon & Trout Enhancement Program Advisory Committee Meeting Minutes

**Date:** 10/22/2021

**Location:** Online Teams Meeting

## Current Salmon & Trout Enhancement Program Advisory Committee Members (STAC)

### Committee Member

Brent Collier – North Coast  
Roger Lindquist – South Coast  
Deborah Yates – Southern Mid Coast/Lower Umpqua  
David Grosjacques – Umpqua  
Carl Cole – Upper Rogue

### Committee Member

Morgan Parks – North Willamette  
Jeff DeVore – South Willamette  
Curtis Bennett – Tenmile, Coos & Coquille  
Steven Janego – Central Eastern

### Call to Order & Agenda Approval

Jeff DeVore, Chair called the Oct 22, 2021 Salmon and Trout Enhancement Program Advisory Committee (STAC) Teams meeting to order at 8 am

Introductions were made and member rollcall was completed. All nine members were present.

Chair Jeff DeVore presented the agenda for review.

Motion: C. Bennett motioned to approve the agenda. S. Janego seconded the motion, and the agenda was approved 9-0.

### Approval of Meeting Minutes

The Committee reviewed the May 14, 2021 STAC meeting minutes.

Motion: C. Bennett motioned to approve the May 14, 2021 meeting minutes. The motion was seconded by C. Cole and approved by the Committee 9-0.

### Public Comment

None provided

### Budget update

The SFR funded STEP program budget runs from Oct 1 to Sept 30 each year. For 21-22, STEP program administration has about \$37K available with \$11K identified for travel associated with STAC meetings. This is enough to cover two in-person meetings at a central meeting place. For 20-21, this \$11K plus other funds were not spent due to COVID. Those savings were used to secure supplies and materials to support the program and volunteers before funds were no longer available at the end of September.

### **STAC Mini-Grant Discussion**

Kevin Herkamp advised the board that the R&E board has once again awarded him the \$50,000 for the Mini-Grant Program. Current revenue projections for R&E are back to normal, barring any changes to these projections STAC can proceed as usual.

Kevin Herkamp reported out on a 10-year assessment of the mini-grant program. He identified several problems that staff have identified with the administration of the mini-grant program in recent years. He requested the formation of a sub-committee to review the mini-grant program and develop recommendations to improve administration of this program. The committee should have 2-3 STAC members and 2-3 STEP Biologists.

Motion: J. Devore motioned to create a mini-grant review sub-committee composed of Morgan, Curt, and Carl as STAC representatives. S. Janego seconded the motion, and it was approved 9-0.

Post meeting update. The full membership of the mini-grant review committee includes:

- STAC – Curt Bennett, Morgan Parks, Carl Cole
- STEP Biologists – Jen Luke, Jeremy Romer, Martyne Reesman, Kevin Herkamp
- R&E Board – Richard Heap

### **STAC Mini-Grant Application Review**

The committee reviewed the following Mini grants.

<b>Project Number</b>	<b>Project Name</b>	<b>Request Amount</b>
MG 21-01	Florence STEP Weir Repair	\$2,000.00
MG 21-02	McKenzie River Discovery Center	\$2,000.00
MG 21-03	MFWWC GoPro's	\$1,329.00
MG 21-04	North Coast STEP Wild Broodstock Batteries	\$1,450.00
MG 21-05	ODFW-STEP Raft Oars	\$612.80
MG 21-06	ODFW-STEP power to Raft Storage	\$2,000.00
MG 21-07	ODFW-STEP Umbrellas	\$750.00
MG 21-08	Warrenton HS Hatchery Pumps	\$2,000.00
MG 21-09	Salmon Watch Curriculum updates	\$2,000.00
		<b>\$14,141.80</b>

Motion: B. Collier motioned to approve all of the mini-grants at once. J. DeVore seconded the motion, and all mini grants were approved 9-0.

### **2022 Elections**

Kevin Herkamp noted with the end of 2021 there is a need to elect new leadership for the next 2-year period, both Chair and Vice-Chair positions need to be filled.

- For the chair, all that is necessary is the willingness to work with the coordinator to prepare for the meetings and develop the agenda, manage the meeting flow and attendees, represent STAC at occasional meetings, and providing a STAC annual report at least once per year at an ODFW Commission meeting.
- The vice chair will primarily assist the chairman and run meetings in the chairman's absence. Service as a vice chair does not include a commitment to become chair, except for covering until a new chair can be appointed if the chair vacates the position.

The committee had back and forth discussions on who to nominate until a consensus was met. The nominations and recommendations were

Motion: D. Grosjacques motioned to elect Steven Janego as Chair. C. Bennett seconded the motion, and Steven Janego was approved to be new Chair with a 9-0 vote. Steve's term will run from January 1, 2022 through December 31, 2024.

Motion: C. Bennett motioned to elect Dave Grosjacques Vice Chair. B. Collier seconded the motion, and Dave Grosjacques was approved to be the new Vice Chair with a 9-0 vote. Dave's term will run from January 1, 2022 through December 31, 2024.

### **STEP Rulemaking**

Kevin Herkamp discussed the need to rewrite the STEP rules which include rules related to STAC. To do this we are looking to establish a rulemaking sub-committee. This sub-committee would be composed of the STEP Coordinator, two STEP Biologists, and two STAC members. In addition, the team would include staff from other division programs as necessary to integrate the programs. We anticipate this effort to include 5 to 10, 1 or 2 hour-long, virtual meetings between November and April with most of them occurring between November and January. Members of the sub-committee should be willing and able to participate from start to completion of rulemaking.

As a starting point, it appears the sub-committee could assist with development of rules related to the following concepts:

- Create rules that reflect the current program and embrace where we need to go.
- Incorporate goals of other ODFW policies into STEP rules (R3, climate change, strategic plan).
- Clarify STAC territories.
- Better define the role of STAC members and STAC meetings.
- Updating the role of STEP Biologists.
- Develop a project review process that is simpler and connected to existing reviews (i.e. Instead of a 5-yr propagation approval, consider a longer term with periodic reviews, as long as the activity is still approved through the coastal multi-species plan. STEP review is more related to success and operations).
- Define application process and role of agency and STAC in approval.
- Create rules related to education, habitat, monitoring, and other non-propagation project types.
- Simplify rule language.

Motion: J. Devore motioned to create a rule making sub-committee composed of S. Janego and D. Grosjacques as STAC representatives. S. Janego seconded the motion, and it was approved 9-0.

Post meeting update. The full membership of the rule making committee includes:

- STAC – Steve Janego, Dave Grosjacques
- STEP Biologists – Evan Leonetti, Gary Vonderohe, Karen Hans
- Other staff – Kevin Herkamp, Lisa Kingsley, Michael Gauvin

### **2022 STAC Calendar**

Kevin discussed meeting dates with the committee and committee discussed various dates and conflicts to the meeting dates. The following dates were selected (locations subject to change based on COVID restrictions)-

1. February 10-11

Motion: D. Grosjacques motioned to approve the next meeting date in Salem on Feb 10-11. The motion was seconded by J. DeVore and approved by the committee 9-0.

2. May 19-20

Motion: D. Grosjacques motioned to approve meeting in Bend/Redmond on May 19-20. The motion was seconded by S. Janego and approved by the committee 9-0.

3. October 20-21

Motion: C. Bennett motioned to approve meeting in Gold Beach/Brookings on October 20-21. The motion was seconded by D. Grosjacques and approved by the committee 9-0.

### **Administration Updates**

Kevin gave a brief update on the recent developments in guidance related to volunteers and the vaccination and mask mandates. The new guidance clarified that the vaccination requirement from Executive Order (EO) 21-29 would only apply to volunteers when the event is located in a state controlled or operated location AND where volunteers will be indoors for longer than 15 minutes cumulatively during the event. This includes being in a state vehicle with one or more other persons. This does not change the requirement for volunteers to wear face coverings. Volunteer forms/policies was another topic and code of conduct was discussed with the committee.

### **STAC area reports**

Committee members and biologists provided overview of current topics in their areas.

### **Adjourn**

Meeting adjourned at 12:00 p.m.