



FISH PROPAGATION LICENSE APPLICATION FOR CALENDAR YEAR _____

Licensed Last Year? Yes No If Yes, prior license number: _____

Applicant Name: _____

Mailing Address: _____ Phone: (____) _____

_____ Email: _____

Facility Name: _____

Physical Address: _____ Phone: (____) _____

Legal Description: County: _____ Range: _____

Township: _____ Section: _____

Watershed (Major Drainage) _____

Manager Name: _____ Phone: (____) _____

Mailing Address: _____ Email: _____

Yes No

- | | | |
|---|--------------------------|--------------------------|
| 1. Do you want to be on a list for public distribution? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you intend to sell live fish for public stocking? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you intend to process fish for food market? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do you intend to operate a U-Catch? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do you intend to sell live fish? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do you intend to sell live eggs? | <input type="checkbox"/> | <input type="checkbox"/> |

Facility Water Sources

	Facility Component ID #	Name	Creek, Pond, or Well	Average Summer Temp	Average Winter Temp	Use in Gallons / Day	Water Right Required?	Water Right Identification Number
1								
2								
3								
4								
5								
6								
7								
8								

Facility Fish / Egg Rearing and Holding Structures (print sheet more than once if additional lines are needed)

	Type (Tank, Pond, Trays)	Facility Component ID #	Name	Length (ft)	Width (ft)	Diameter (if round) (ft)	Average Depth (ft)	Volume (cubic ft)	Comments (grow out pond, U-catch pond, aquaponics tank, etc.)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									

Planned Fish / Egg Receive (purchase) by Size (print sheet more than once if additional lines are needed)

	Species	Fish or Egg?	Triploid or Diploid?	Size (fpp)	Number	To Facility Rearing / Holding Pond/Tank IDs	Comments (Time of year, Suppliers etc.)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Planned Fish / Egg Production by Size (print sheet more than once if additional lines are needed)

	Species	Fish or Egg?	Triploid or Diploid?	Size (fpp)	Number	From Facility Rearing / Holding Pond/Tank IDs	Comments (Time of year, U-catch, pond stocking, food market, etc.)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

Remarks: _____

Check off list of included documents:

	Yes	Not needed (exempt)	Comment
Water Rights Permit(s)?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Land Use Approval(s)?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Pollution Discharge Permit(s)?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Water Storage Permit(s)?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Removal / Fill Permit(s)?	<input type="checkbox"/>	<input type="checkbox"/>	_____

Signature of Applicant: _____

Date: _____

Mail Application To: Logan Kent
Oregon Department of Fish & Wildlife
4034 Fairview Industrial Dr. SE
Salem, Oregon 97302

Questions? Call (503)-947-6249 or email Logan.N.Kent@odfw.oregon.gov

Fish Propagation License Application Instructions and Information

1. Water Use: Your application must be accompanied by any necessary water right certificates for your commercial fish culture/propagation activity. If your planned fish culture operation includes a reservoir, you will need to obtain a water storage permit or provide written documentation that one is not needed. Contact the Oregon Water Resources Department to determine what permits are required for your fish culture operation.
2. Waste Discharge: If fish in total at your facility gain more than 20,000 pounds per year, or 5,000 pounds in one month, then your application should be accompanied by an Oregon Department of Environmental Quality (DEQ) National Pollution Discharge Elimination System (NPDES) 300J Waste Discharge Permit.
3. Land Use: Your application must be accompanied by a Fish Propagation Planning Approval (pdf) form completed by the County Land Use Planning Office in the county where your facility is located. If you are planning to construct a pond or reservoir, you may need to obtain a Fill/Removal Permit or provide documentation that one is not needed. Contact Oregon Department of State Lands.
4. Operation Plan: A propagation facility operational plan shall be developed in consultation with the Department and Department approval obtained. Based on the species reared, size of operation and/or risk of escape, the Department may accept an abbreviated level of detail in the operational plan. Unless otherwise specified by the Department based on the above criteria, the operational plan shall include engineering designs of the facility drawn to scale and shall describe both the facility and its operations in detail and shall, at a minimum, include: (A) Species to be reared, ponding strategies by month, and projected loading densities per pond by month; (B) Pond cleaning schedules; (C) Transportation schedules for fish moved into and out of the facility; (D) Hatchery staff assignments; (E) Fish monitoring studies; (F) Facility screening, including designs, operations, and maintenance; (G) Avian enclosures on each rearing container; (H) Fish handling procedures; (I) Fish disease treatment procedures; (J) Use of quarantine and isolation facilities; (K) Procedures for handling emergency situations; (L) Chlorine monitoring regimen, where chlorination is required. Facility components specified in the application by their given ID # should be labeled by ID # in the engineering designs of the facility drawn to scale.

Except as otherwise specified by the Department based on species reared, size of operation and/or risk of escape, the applicant shall: (A) Develop and conduct fish population studies approved by the Department and funded by the applicant, sufficient to document preconstruction status of fish populations in the affected waterway; and (B) Develop and fund similar studies to be conducted in subsequent years to document changes caused by hatchery operation.

5. Site Inspection: Your District Fish Biologist will contact you to make an appointment to inspect your facility. The purpose of the visit will be to familiarize the biologist with the location and operation of your facility, to review the adequacy of your fish screens to prevent the escape of fish from your facility, and to confirm facility operation will be as stated in submitted application documents and operational plan. The Department's main concern is for the protection of wild fish resources in nearby streams.
6. Authorization: In order to actually commence operation of a facility, applicants must have both a fish propagation license and specific written authorization to operate from the Department. Authorization to operate shall be granted only: (a) Upon determination that all required federal, state and local permits have been obtained; and (b) After inspection and acceptance by the Department of operational plan and any required fish screens, avian enclosures, disease control mechanisms, and isolation facilities.

If the application is approved the license will be issued and the applicant will be billed for cost of the propagation license, currently \$151.50. This is an annual license, which must be renewed each calendar year. In order to renew the license, this application (which can be obtained at https://www.dfw.state.or.us/fish/license_permits_apps/fish_propagation.asp or by contacting ODFW at 503-947-6249) should be received by December 1 of the prior year. There is no application fee. Do not send payment for license with application. License payment received with application will be refunded.