

# PFA March MAC Meeting

March 15, 2023  
1:00 pm – 2:30 pm  
Virtual

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**Meeting called by:** Andy Spyrka (Oregon Dept. of Fish & Wildlife)    **Type of meeting:** General PFA Mitigation Advisory Committee Meeting

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**Facilitator:** Bob Van Dyk (Chair)    **Note taker:** Sarah Reif & Andy Spyrka

**Attendees:** Bob Van Dyk, Chad Washington, Chrysten Rivard, Fran Cafferata, Heath Curtiss, Andrew Purkey, Mark Grenbemer, Jennifer Weikel, Chris Allen, Kate Wells

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## Minutes

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**Agenda item:** 1. Call to Order, Roll Call, & Approval of Agenda    **Presenter:** Bob Van Dyk

**Discussion:**

General call to order, roll call, and approval of agenda. Bob requested a motion to approve the agenda

**Conclusions:**

Chad Washington motioned to approve the agenda, and Chrysten Rivard seconded Chad's motion. No objections and the agenda was approved.

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**Agenda item:** 2. Consent Agenda    **Presenter:** Bob Van Dyk

**Discussion:**

No meeting minutes were sent from the previous meeting.

**Conclusions:**

No approval of the last meeting minutes.

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**Agenda item:** 3. Public Comment    **Presenter:** Bob Van Dyk

**Discussion:**

- Andy: No public requested Comment
- Bob: At this time, does anyone from the public request to comment?
  - No response from the public.

**Conclusions:**

No public comment.

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**Agenda item:** 4. Committee Operating Procedures & Governance    **Presenter:** Bob Van Dyk

**Discussion:**

- Bob introduced/presented
- Committee received in advance
- Discussion on section *Focus of mitigation*:
  - Heath: Focus of Mitigation has four bullets that are the same as 1-3 in PFA report, but there are actually 7 items in PFA report.
  - Chrysten: Agrees with Heath.
  - Chris: Asked history behind why Section 11.3 from PFA report prioritized 1,2,3, and 5?

- Chrysten & Heath: Can't remember but were looking at HCP handbook
- Andrew: Recommend referencing 11.3 and note the ones authors prioritized
- General edits:
  - Chrysten: Has handful of line edits, typo corrections. Happy to send outside of meeting.
- Solicitation Discussion
  - Chrysten: 2 places where it limits the RFP to twice per year. Not endorsing more right now, but wanted to leave space for directed investment would it be one of the two or could we leave it a bit more open ended to say 'at least once per year'.
    - A MAC member pulled language from the report, noting that the PFAMIT can't have more than 2 rounds of funding a year.
      - On going discussion of the interpretation of this language in the Authors report
  - Chrysten recommended the language is more broad.
  
- Chrysten: pg. 3 bullet 3 at top "transparent and equitable manner". Change to "fair".
- Chad and various MAC members: Take out the ecoregion and general discussion of representation
- Mark: duties of officers and individual members, ex-officio expectations
  - Would like to add coming prepared, suggesting agenda items,
  - Sarah suggestion: contribution of best available science and respective agency law/policy/guidelines
  - Bob: thinks we should beef it up; short of voting, would like to see inclusivity
  
- Mark: OP should explain the relationship with Commission?
  - It is included top of page 2
  - OAR's will also spell out process/relationship between Committee and Commission

**Conclusions:**

Edits are still needed to the document prior to adoption. Proposed adoption at April meeting.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Send any revisions, edits, & track changes to Andy Spyrka	MAC members	ASAP
✓ Revise Operating Procedures	Andy Spyrka	Prior to the next MAC meeting

**Agenda item:** 5. Mitigation Fund & Budget Update and Overview **Presenter:** Sarah Reif

**Discussion:**

- Sarah presents ODFW's budget summary for PFA
- Questions from MAC members about the origin of the 67/33 split of the general fund and PFA Fund for administrative costs
  - Sarah: Would be in Budget Notes of SB 1501. Will check on this
- Expenditure Limitation Discussion
  - Discussion amongst members regarding the expenditure limitations and ensuring that the PFAMIT fund has the authority to spend all of its funding in the coming years
  - Request to confirm expenditure authority
  - No authority appears to be included for the Harvest Tax Revenue (2.5)
  - Not enough included for the GF (20M)

**Conclusions:**

More information needed to be presented to the MAC at upcoming meetings.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ More information about the Expenditure Limitation	Sarah Reif	April MAC meeting

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ More information about administrative costs	Sarah Reif	April MAC meeting

**Agenda item:** 6. Oregon Administrative Rules and 2023 Schedule Updates **Presenter:** Andy Spyrka

**Discussion:**

- Andy presented on the Definition of OARs and the importance of upcoming MAC Documents to be reviewed and adopted (Expenditure Framework, Grant Guidelines, and Programmatic Guidelines)
- Andy: We are going to want drafts of all foundational documents at the time of OAR approval so that we're clear what needs to be in rule vs. proxy
- Proposed OAR timeline of August 4<sup>th</sup> commission approval for PFA OARs with a September 4, 2023 RFP/Solicitation
- Andy: Proposed a 2023 timeline
  - Timeline Discussion
    - Heath: Look into DOJ costs for all reviews if they are pulling from the PFA funding
      - Andy: Yes, they will pull from funding. Will look into costs.
  - Chris: Environmental compliance, can we enact programmatic permits
    - Chad: Voiced interest for this sort of permit
    - Bob: Asked Jennifer if the HCP ITP will be covering the PFA MIT?
      - Jennifer: Yes, this program will be covered by the HCP ITP when that's complete
    - General MAC discussion about timelines and environmental permitting, and ultimately deciding to table for future discussion
  - Chad: Request to add for future MAC discussion eligible project types (planning vs implementation, etc.)
  - Bob: Request for "close reviewers" of the presented documents in preparation for the April MAC meeting
    - MAC members to work on OARs
      - Heath
      - Jennifer Weikel
      - Mark G.
    - MAC members to help with Expenditure Framework Action item followup
      - Chrysten
      - Fran C.
    - MAC Members to help with Grant Criteria Action item followup
      - Andrew Purkey

**Conclusions:**

More work is needed before adopting the documents. ODFW will share documents to begin MAC revisions.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ MAC reviewers will work with ODFW to finalize drafts of discussed documents for upcoming meetings	Andy Spyrka	ASAP
✓ DOJ review costs	Andy Spyrka	ASAP

**Agenda item:** 7. Committee Closing Comments & Meeting Wrap-up **Presenter:** Bob Van Dyk

**Discussion:**

- Bob: Wrap Up. Noted the following as action items
  - Enhancing the Ex-Officio Roles
  - 2 rounds of grants
  - Focus of mitigation activities 7 main, 4 priority
  - Did we mean fair vs. equitable
  - Budget
    - Questions about expenditure limitation Sarah
  - EF
    - Compliance and federal review component questions
  - Volunteers established OARs, EF, and grant criteria

- OAR meeting may be longer
- Andy: Requested to extend the time for next meeting to 2 hours.

**Conclusions:**

Next Meeting: April 19  
 Approval of OP  
 Review of OARs  
 2 hours time allotment  
 Virtual

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Increase the time of the next meeting to 2 hours	Andy Spyrka	ASAP

***Other Information***

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This meeting was recorded, transcribed, and posted on the ODFW webpage  
<https://www.dfw.state.or.us/habitat/PFA/meetings/index.html>.