

## 1. Grant Review Process

This is a *DRAFT* process for grant review, which is being proposed in 4 stages. The working group meets weekly to finalize.

### Stage 1: Initial QA/QC by ODFW

Salem will receive and review all initial proposals for completeness and reject incomplete ones. Disqualified applicants will be notified. Eligible projects are compiled in a spreadsheet and shared with the MAC to note any proposals with a conflict of interest. ODFW will meet with MAC Chair and Vice Chair to divide eligible grants amongst review teams.

### Stage 2: Review Team Assessments

It is assumed review teams will be divided based on regions, assuming 3 primary regions, and made up of personnel from the MAC, USFWS, NOAA, ODF, ODFW & other experts as needed – MAC chairs will help to finalize this decision at the time. Review teams will hold 2 meetings:

- 1) Kick-off meeting
- 2) Post-Review Meeting

Following the kick-off meeting, each review team member will review the region's proposals and individually provide critical feedback per the Review Team evaluation worksheet ([linked here](#)). Following individual reviews, the regional team will meet once more to discuss the proposals. All reviews will be routed to Salem after the second meeting. Andy will compile reviews by region and aggregate the scores accordingly into the following buckets, and send them to the MAC before the in-person January MAC meeting:

- Critical Need = 4.5 – 5 points
- High Priority = 3.5 – 4.4 points
- Medium Priority = 2.5 – 3.4 points
- Low Priority = 1.5 – 2.4 points
- Fund, but with considerations = 0.5 – 1.4 points
- Not ready for funding = 0 points

### Stage 3: MAC Review & Recommendation

During the January in-person MAC meeting, the MAC members receive aggregated Review Team findings from Stage 2 to decide on grant awards. The recommendation is forwarded to ODFW and then the Commission. The in-person MAC meeting, on day 1, will have presentations from each review region prior to any decision-making. A review team representative (assumed to be ODFW Stream Bio) will present a high-level overview at the MAC meeting to answer questions and review the projects of the region. ALL projects are

presented unless there is an overabundance of proposals submitted, then cherry-pick projects presented.

Following the presentations from the regions, MAC members will vote anonymously using voting software to allocate points to a proposal. **Tentative idea:** Each MAC member gets "X" amount of points to award projects (and either they can only assign one or multiple points/project). MAC takes a break, and ODFW aggregates points in order of preference and then attaches total funding request to each proposal and draws a cutoff where funding is lost. MAC will discuss and either:

- A) Consensus vote to endorse the list
- B) Modify the list of proposals and consensus vote to endorse
- C) No consensus – ODFW Intervention
  - a. If the MAC does not come to a consensus ODFW may return to the MAC at a later time with 2-3 funding package options for consideration by the MAC, after which the MAC will vote to endorse.

#### Stage 4: ODFW review than Commission Presentation