

# ***PFA Mitigation Advisory Committee***

## ***Staff Report***

Meeting Type: Virtual

Meeting Date: November 1, 2023

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The purpose of this report is to provide the Private Forest Accord (PFA) Mitigation Advisory Committee and the public with general program updates on the PFA Grants Program and staff efforts.

The PFA Mitigation Advisory Committee has finalized the following important documents:

- ✓ [Advisory Committee Operating Procedures](#)
  - Clarifies the Advisory Committee's basic procedures and roles for Staff, Advisory Committee members, and the public.
  - Adopted in 2023.
- ✓ [Oregon Administrative Rules](#)
  - Implements the PFA Grant Program.
  - Adopted by the Fish and Wildlife Commission on August 4, 2023.
- ✓ [Expenditure Framework](#)
  - Clarifies the Advisory Committee's funding priorities.
  - Adopted in 2023.
- ✓ [Fall 2023 Grant Guidelines](#)
  - Provides guidance for applicants to apply for the Fall 2023 Solicitation

**Agenda item:** 4. Staff Report

Below is the staff report update.

1. The 2023 Grant Guidelines and the new [PFAGrants.com](#) webpage are live.
2. Solicitation for grant applications opens November 6, 2023
  - a. The grant application will be open until December 31, 2023, at 11:59 p.m.
3. ODFW Staff are working to create and share additional outreach and informational guidance for public consumption to help with grant applications (i.e., informational Webinars, FAQs, etc.)
4. ODFW will present the grant program at an upcoming Oregon Association of Conservation District meeting.
5. The 2024 In-person Advisory Committee meeting for February 29 and March 1, 2024 is still scheduled. The meeting is moved to Salem, Oregon, to facilitate meeting needs. The PFA Staff Assistant is organizing the meeting and will reach out to all Committee members in the coming weeks to confirm details (food, hotel, travel plans, etc.).

**Agenda item:** 5. PFA Webpage and Outreach Update

- The ODFW Information & Education Dept. will provide a review of the new [PFAGrants.com](https://www.pfagrants.com) webpage and schedule of outreach for the PFA Grant Program for Committee recommendation and input.

**Agenda item:** 6. Grant Management System Demo

- The new Grant Management System is online and will be the sole source of application submissions for the Fall 2023 Grant Solicitation. ODFW Staff have worked extensively with the project contractor to ensure the system is fully implemented upon the opening of the Grant Application window on November 6, 2023.
- The Grant Management System will also facilitate post-submission grant reviews, which will be presented later to the Committee.
- ODFW Staff will demo the grant management system application portal.

**Agenda item:** 7. Grant Review Process – *Attached to the pre-meeting packet*

- ODFW Staff is finalizing the Grant Review Process, including:
  - a. Regionality – 5 review regions
  - b. Team makeup
    - i. ODFW
    - ii. ODF
    - iii. USFS
    - iv. NOAA/NMFS
  - c. Team meetings
    - i. January 2024 State-wide kick-off
    - ii. February regional meeting
    - iii. Advisory Committee in-person presentation by review regions
- ODFW staff is currently outreach and forming the review team members and should have final names by December 2023.
- This will be the final opportunity for Committee input on the proposed review process.