

Department of Fish and Wildlife Performance Awards Calendar

Service Awards:

January	Human Resources receives a list of eligible employees for the current year.
February	Human Resources sends a form to all eligible employees to select an appropriate award based on years of service. Forms are due to Human Resources by the end of February.
April	Human Resources orders and receives awards, plaques and certificates by the end of April.
December	Supervisors and managers are responsible for having all Service Awards presented to recipients by the end of the calendar year.

Pride/Director's Awards:

January - February	Nomination forms are sent to all department employees.
February - April	Employees are reminded of program.
May	Deadline for nominations to be received in the Director's Office.
May - June	The Pride Award selection committee determines the screening process, reviews all nominations and recommends to the director the recipients for the Individual, Team Pride and Volunteer Leader Awards. The director shall make the final decision regarding the award recipient(s).