



**West Region District Management Intern**  
**(North Willamette/Sauvie Island)**  
**Oregon Department of Fish and Wildlife**  
**Job Number 14**

**Location:** Sauvie Island office, Portland, OR  
Housing is not provided

**Pay:** \$17.32/hour

**Duration:** Not to exceed 400 hours (10 weeks) (June 2024- August 2024)

**Job Description:** Primary duties will provide a student intern with on-the-job training experiences related to wildlife management. The benefit of this position is to recruit and train potential employees seeking careers in wildlife management. Intern is expected to gain the ability to develop and refine academic and professional goals as well as understand the structure and operation of a natural resource agency.

**Duties:**

**Coordinate the Mourning Dove capture and banding project (25%)**

- Capture planning, logistics, and implementation
- Contact landowners to acquire access for trapping
- Place and monitor bait sites
- Record, summarize, and manage data
- Write end of season summary report

**Assist with conducting surveys of wildlife populations (25%)**

- Band-tailed Pigeon surveys
- Lower Columbia River goose capture and banding
- Deployment of bat monitoring equipment
- Assist with duck banding
- Assist with camera deployment and monitoring for big game.
- Assist with large carnivore mortality sampling
- Participate in annual bio-blitz for conservation strategy species
- Purple Martin scout surveys
- Western Gray Squirrel monitoring

**Assist with implementation of district programs (25%)**

- Biological sampling of wildlife for various programs
- Data organization and quality control

- Falconry mews inspections and capture permits
- Wildlife rehabilitation program-facility inspections, transport of animals
- Cervid facility and wildlife holding permit facility inspections

**Assist in addressing wildlife conflicts (15%)**

- Contact the public who report wildlife conflicts
- Enter complaints into damage database
- Accompany staff in the field on damage inspections

**Assist with miscellaneous duties as necessary (10%)**

- Give presentations to sporting groups or landowner groups
- Maintenance of wildlife equipment and vehicles
- Data management
- Assist with wildlife habitat improvement projects

**Helpful Skills:**

Experience with basic hand and electric tools, hiking/backpacking in remote areas, using a variety of navigation options, and Microsoft office.

**Working Conditions:**

Frequently work outside during inclement weather and may be required to work before and after daylight hours. Occasionally required to work on weekends. Employee may work independently while driving long hours during potentially adverse weather conditions. Contact with the public and other agency personnel are frequent and a well-developed sense of diplomacy and ability to interact in a professional manner is essential.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day, and does not exceed forty (40) hours in a workweek. Work exceeding 40 hours per week requires prior approval by the supervisor.