



West Region District Management Intern (Central Point)
Oregon Department of Fish and Wildlife
Job Number 18

- Location:** Based out of the Central Point ODFW office
Work to be conducted primarily in Jackson and Josephine Counties, with occasionally travel up to 200 miles from the duty station.
- Housing not provided; per diem included for conducting overnight fieldwork and travel.
- Pay:** \$17.32/hour
- Duration:** Not to exceed 400 hours over a three-month period (between May 2024 – October 2024). In general, the internship will last 10 weeks after the start date, which is flexible.
- Job Description:** Primary duties will provide a student intern with on-the-job training experiences related to wildlife management. The benefit of this position is to recruit and train potential employees seeking careers in wildlife management. Intern is expected to gain the ability to develop and refine academic and professional goals as well as understand the structure and operation of a natural resource agency. Become familiar with ODFW’s policies and management plans including the implementation of the Oregon Conservation Strategy and other wildlife management plans.
<https://www.oregonconservationstrategy.org/>
- Duties:**
- Support pond turtle and bat roost monitoring efforts (55%)**
- Assist with capture, mark-recapture, and tagging events
 - Collect wildlife locality and habitat use using radio-telemetry techniques
 - Enter and Q/C field data (hard copy and Survey 123 forms)
 - Coordinate fieldwork schedules with ODFW staff and external partners
 - Represent the agency and support education/outreach efforts when engaging with members of the public
- Conduct wildlife game camera surveys (20%)**
- Access survey locations via travel on gravel and dirt roads using 4WD vehicles, document access routes
 - Navigate to lat/long coordinates of deployment sites and classify habitat and weather conditions

- Install and bait game cameras and non-invasive hair snare traps targeting Sierra Nevada Red Fox, Coastal Marten, Western Gray Squirrel, Pacific Fisher, and other Strategy Species
- Purchase and maintain camera trapping equipment and supplies
- Organize, classify, and catalogue game camera photo data

Assist OCS and District staff with OCS faunal inventories (10%)

Survey techniques may include:

- Herpetofauna: coverboards, hand-capture, stream survey, visual encounter survey, hoop-trap surveys, eDNA samples, telemetry, detection dog
- Birds: point count, band-resight surveys, behavioral observations
- Bats: acoustic surveys, mist-netting, telemetry
- Mammals: game cameras, hair-snare trap surveys, telemetry
- Fish: traps, water quality monitoring, steam inventory

Enter and Q/C wildlife observation data (10%)

- Identify wildlife (birds, mammals, reptiles, amphibians)
- Record observations using a field tablet
- Digitize and catalog observations

Assist with miscellaneous duties as necessary (5%)

- Give presentations and progress reports to ODFW staff and partners
- Maintain wildlife survey equipment and field vehicles
- Create maps and graphics of wildlife data
- Collect game and non-game wildlife biological samples
- Intake and euthanize invasive wildlife
- Assist with wildlife habitat improvement projects
- Assist with wildlife research projects
- Assist with district wildlife inventory
- Attend trainings (wildlife capture and immobilization, first aid) and staff meetings
- Complete administrative tasks as assigned

Working Conditions:

Frequently work outside during inclement weather and may be required to work before and after daylight hours. Occasionally required to work on weekends. Duties may include multi-day travel within several hours of the duty station. This position may require camping out and possibly multi-day backpacking trips. May conduct surveys from a kayak, canoe, or boat driven by a licensed ODFW staff member, or travel in an ATV driven by a licensed ODFW staff member. May hike long distances over steep or unstable terrain in remote areas, or adjacent to streams, ponds, and lakes. May work independently or in small teams. May be required

to drive long hours during potentially adverse weather conditions, and applicant should be confident in driving on unmaintained roads outside of cell service. A basic understanding of navigation with either a map, GPS, or other navigation software is essential. Contacts with the public and other agency personnel are frequent and require a well-developed sense of diplomacy and ability to interact in a professional manner.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day, and does not exceed forty (40) hours in a work week. Work exceeding 40 hours per week requires prior approval by the supervisor.