



**Wildlife Habitat Management Intern (Adair)**  
**Oregon Department of Fish and Wildlife**  
**Job Number 30**

**Location:** South Willamette Watershed District Office, Adair Village, Oregon. Work will predominantly be conducted on NRCS/USFWS conservation properties or EE Wilson Wildlife Area, with some travel to other sites in the Willamette Valley  
Housing is not provided

**Duration:** April 2024 – September 2024 (start and end dates flexible, not to exceed 10 weeks).

**Pay:** \$17.32/hour

**Job Description:** Primary duties will provide a student intern with on-the-job training experiences related to wildlife area/habitat management and operations. The benefit of this position is to recruit, train and provide skills to potential employees seeking careers in wildlife management. The selected intern will assist ODFW staff with projects associated with the South Willamette Watershed District's Habitat Program as part of the Habitat Restoration Crew (HRC). Habitat restoration, management, and monitoring actions will be completed on lands at E.E. Wilson, Fern Ridge, and Tami Wagner Wildlife Areas, as well as associated USFWS/NRCS sites throughout the southern Willamette Valley. Wildlife habitat restoration and management projects are primarily in riparian areas, wetlands, grasslands, and oak woodlands.

Student will gain the ability to develop and refine academic and professional goals as well as understanding of land protection through conservation easement, habitat restoration and the operation of wildlife areas. We will attempt to provide the student intern with desired work experiences when they align with project goals and objectives. Internship experience will help identify academic strengths and weaknesses and enhance opportunities for future professional employment. Intern will have the opportunity to interact with multiple partners including volunteer groups, conservation organizations, and other state and federal agencies.

**Duties:** Assists HRC/WA staff with habitat restoration actions (>65%).

- Mowing or mulching vegetation
- Using GPS and GIS (ArcMap) to map habitat types and to document habitat treatments

- Operating, maintaining, and repairing tractors, skid steer, backhoe, ATV, UTV, chainsaws, chipper, welder, and farming implements such as mower, disc, or seeder.
- Noxious weed control through mechanical, chemical and physical means.
- Conducting thinning treatments in oak woodlands.

Assists EEW staff in buildings, grounds, and facilities maintenance (10%)

- Preventative and corrective maintenance/repairs using hand tools, power equipment, and welder.
- Collects trash at parking lots, wildlife area and Headquarters Facility/Office.
- Installation or removal of signs, kiosks, and fences

Assists HRC/USFWS/WA staff in conducting biological assessments (15%)

- Conduct waterfowl, T&E, habitat and other biological surveys.
- Capture and banding of waterfowl, doves and other water birds.

Other duties as assigned (5%)

- Opportunities and training as available and assigned to include assisting District wildlife and fisheries staff with inventories and special projects

Assists HRC staff with evaluating present and future conservation sites (<5%).

- Attend site tours to potential and current conservation properties in the Willamette Valley.

**Working Conditions:**

Frequently work outside during inclement weather, often in wet/rainy or dry/dusty conditions. Work is often along and requires the selected individual to operate independently with minimal supervision. Typical days will be spent operating machinery, applying herbicide with a backpack sprayer, or operating chainsaws for long hours.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day, and does not exceed 40 hours in a work week. Work exceeding 40 hours per week requires prior approval by the supervisor. A typical 40-hour work week is completed with four 10-hour days or five 8-hour days, depending on the need or season. ***Work weeks are flexible and the intern's school schedule may be incorporated when necessary.***

Dealings with the public, local residents and other agency personnel are frequent and a well-developed sense of diplomacy is required.