



Oregon Department of Fish and Wildlife  
Wildlife Division – Wildlife Permits  
4034 Fairview Industrial Drive SE  
Salem OR 97302  
Phone: (503) 947-6301  
Fax: (503) 947-6330

FOR OFFICIAL USE ONLY  
Permit No. \_\_\_\_\_  
Date \_\_\_\_\_  
Payment \_\_\_\_\_  
Annual Report \_\_\_\_\_

**Scientific Taking Permit Application**  
**Birds, Mammals, Amphibians and Reptiles**

Calendar Year: \_\_\_\_\_

FIRST-TIME APPLICATION  RENEWAL

Complete regardless of first time application or renewal.

Name \_\_\_\_\_

Affiliation \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_  
City State ZIP

Social Security Number \_\_\_\_\_

\*(required by federal and state law; see bottom of page)

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Previous year's permit number  
(Enclose previous year's permit)  
\_\_\_\_\_

Federal permit number if applicable  
(Attach copy of federal permit)  
\_\_\_\_\_

**Permit Fee - \$114.50**

Includes \$2.00 agent fee per ORS 497.022.

**PAYMENT METHOD: See page 2**

**Permit expires December 31.**

**See page 3 for additional permit information**

I wish to:  Collect and/or remove from wild  Handle, live-trap, mark and/or release  
 Salvage (collect dead specimens)

Please list below all species you anticipate handling, **this section must be filled out regardless of first time application or renewal.** List all sub-permittees on a separate piece of paper.

Number	Species/Common Name	Specific Location (County)	Method

**If you are a teacher, do you intend to use the permit for students collecting on supervised field trips?**

Yes  No (Students collecting on their own must possess their own permit)

Please attach separate page(s) summarizing your research project or otherwise substantiate your need for a taking permit. **This information must be submitted regardless of whether this is a first time application or a renewal.** In addition, if you are a student, provide the name, address and telephone number of your sponsoring professor and the degree you are working toward. Submit copy of federal permit and approval from The Institutional Animal Care and Use Committee (IACUC). Permit Stipulations are listed on the following pages.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Occupation or Affiliation

\*Per federal and state law (ORS 25.785), the Department requests that you provide your social security number. The record of your social security number may be used for child support enforcement and tax administration purposes (including identification) only, unless you authorize other uses of the number.



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## **Wildlife Scientific Taking Permit Application Payment Authorization**

**Birds, Mammals, Amphibians and Reptiles**

For those wishing to pay for a wildlife scientific taking permit application; please complete the section below and return the application to ODFW.

### **DO NOT EMAIL THIS FORM**

#### **I wish to pay by:**

- Secure Online Credit Card Payment
- Check / Money Order (Enclosed)

**Please send a link for online payment and a receipt to the following email address (please write legibly):**

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**Please provide a telephone number if we need to reach you regarding the online payment:**

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After we have received this application, an invoice will be sent to the above email address for online payment. Once the online payment has been processed, a copy of the receipt will be emailed.

Completed applications may be submitted by postal mail, email (ONLY for renewals), in-person\* or fax to (503) 947-6330 per the following payment methods:

**CREDIT CARD:** Please complete application and send via postal mail, in-person or fax and an online payment link will be sent to the email provided. **\*\*RENEWALS (Do not include SSN) can be sent electronically to the following email address: Nicole.M.Stuttgen@state.or.us**

**CHECK or MONEY ORDER:** Payment may be submitted by postal mail or in-person only.

#### Mailing Address:

Oregon Department of Fish and Wildlife  
Wildlife Division  
4034 Fairview Industrial Drive SE  
Salem, OR 97302

\*In-person payment is only accepted at the ODFW Headquarters office in Salem.

## PERMIT STIPULATIONS

Pursuant to ORS 497.298 and OAR 635-43-023 to 045, a Scientific Taking Permit:

1. Is not transferable unless otherwise stipulated.
2. Is to be carried on person when collecting.
3. Cannot be used in lieu of hunting or trapping license.
4. Does not authorize trespassing without landowner's permission.
5. Is not valid to take (kill, capture, salvage) any state or federal endangered or threatened species.
6. Is not valid in any refuge, park, city, wildlife area or area posted closed to collecting without written approval of manager or administrator.
7. **Permit expires on December 31 of the year of issuance.**

Additional Stipulations:

1. A federal permit is also required to collect/handle/salvage any migratory bird or marine animal. A state permit will not be issued until all federal permits required have been obtained. This includes incidental take permits (e.g., electro-shocking for amphibians in stream with listed fish).
2. Any wildlife taken on this permit and held in captivity shall not be released.
3. An Annual Report listing species, number, final disposition and location of animals taken must be submitted within 30 days of the expiration of the permit. If part of a study, please submit findings when available. **Report must be on the standard ODFW report form and sent electronically to the following email address: Nicole.M.Stuttgen@state.or.us**

**Please allow up to 60 days for processing. If you have questions, please contact the Wildlife Permits Coordinator at (503) 947-6315.**

NOTE: The entire application must be completed. Applicants requesting to renew a permit must complete **all portions** of the application. ODFW needs an updated research project paper or otherwise substantiating information with each renewal, even for on-going projects. Incomplete applications will be returned for completion. If you are renewing and paying via our online system, you can email your application (do not include SSN) to: Nicole.M.Stuttgen@state.or.us

## **Wildlife Scientific Taking Permit Additional Information**

1. Applications must be legible, and include the following information below. Detailed information allows the biologists to evaluate the merits of the application.
  - project purpose (goals and objectives)
  - project justification
  - provide your training/experience
  - study area, project methods
  - project timeframe; and
  - expected benefits to science, research, education or Department management objectives
2. Applications for activities statewide will be reviewed by biologists within each region of the state and therefore may take more time to review.
3. This permit does not cover taking or handling of wildlife for recreational interests only.
4. Wildlife diseases, parasites and zoonoses are of concern. Protocols to prevent the spread of disease/parasites/zoonoses should be addressed in the project application.
5. The spread of non-native, invasive (prohibited) species is a concern. Many non-native species are regulated by state law and must be humanely euthanized unless specific authorization is given by ODFW for other disposition.
6. The planned take methodology must limit unintentional taking of target species or incidental take of non-target species. Incidental take should be addressed in the project application materials.
7. If the distribution and abundance of a species in a specific location is unknown or limited so that the proposed samples to be collected are of concern, then the permit may be denied or restrictions may be imposed to protect local populations. ODFW may authorize and limit the kind and numbers of specimens that may be taken, the type of equipment and methods used, the time and seasons for take, and the areas where take may occur.
8. Applications will be reviewed on a first come – first served basis. In the event multiple applications are received to take or handle a rare species, a threatened or endangered species, a species with limited distribution, or individual specimens where the cumulative result may harm local populations, the later applications may be denied.
9. Be sure to include your education, training and practical experience in handling wildlife.